



Sohail Usmani

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PROFESSIONAL SUMMARY

Focused professional knowledgeable about devising innovative solutions to diverse business concerns and goals. Strategic and forward-thinking leader with self-motivated and tactical mindset. Excellent relationship-building and critical thinking skills with determined and decisive nature.

SKILLS

- System Updates
- Database Documentation
- Inventory Supplies
- Customer Care
- Inventory Management Software
- Verbal and Written Communication
- Billing Systems
- Performance Monitor

WORK HISTORY

WAREHOUSE SUPERVISOR

01/2020 to 12/2022

Salisbury's Stores | Bedford, United Kingdom

- Promoted diligence and culture of safety for drivers and warehouse operations.
- Supervised shipping and handling operations.
- Oversaw daily operations and shipping and handling processes.
- Supported production workers in meeting goals without compromising safety and compliance.
- Operated warehouse material handling equipment correctly to move loads.
- Used warehouse management software to reconcile daily inventory.
- Started up and shut down processing equipment.
- Oversaw inventory control levels and verified compliance with storage and organization processes.

WAREHOUSE ASSISTANCE MANAGER

03/2019 to 12/2022

B & M Stores | Bedford, United Kingdom

- Managed day-to-day operations of warehouse, freight and parcel shipments, returns and transfers.
- Maintained established levels of goods based on sales forecasts and demand to fulfill orders on time.
- Collaborated with management to implement new initiatives and policies and achieve benchmarks for production, quality and safety.
- Directed system updates to boost productivity and control recordkeeping errors.
- Onboarded, trained and supervised 20 -person warehouse staff with strong record of meeting schedule and performance goals.
- Conducted research to address shipping errors and packaging mistakes.

STORE KEEPER

02/2015 to 02/2019

Al Moherbie Freight International | Abu Dhabi, UAE

- Received, merchandised and arranged all shop items for visual display.
- Assisted customers by answering questions and suggesting merchandise.
- Trained and supervised new associates in grocery, produce and administrative departments.
- Operated forklifts and hand trucks to restock department supply locations.
- Planned budgets and authorized payments and merchandise returns.
- Stocked storerooms and adjusted minimum and maximum par levels in automated inventory system.
- Trained, coached and scheduled employees to improve store upkeep and operations.

EDUCATION

High School Diploma

04/2013

Unique College OF IT, Azad Kashmir, Pakistan

ACCOMPLISHMENTS

- Successfully managed the storage and retrieval of inventory items in a large warehouse with a high degree of accuracy
- Experience in maintaining inventory control and properly organizing goods for shipping and receiving
- Skilled in using warehouse equipment such as forklifts, hand trucks and pallet jacks to move goods
- Knowledgeable in the use of various warehouse management software to track inventory and shipments
- Experienced in loading and unloading of goods onto transport vehicles
- Regularly ensured that warehouse safety protocols were observed
- Utilized RF scanners to accurately record goods received and dispatched.

LANGUAGES

Arabic

Upper intermediate (B2)

English

Bilingual or Proficient (C2)

Urdu

Bilingual or Proficient (C2)