



## Personal Information

**FIRST NAME / SURNAME** wajeeha sehrish  
**TEL** 0569703371  
**EMAIL** wajeegahasehrish@gmail.com

**NATIONALITY** Indian  
**DATE OF BIRTH** 16-02-1997  
**GENDER** Female

## Work Experience

<b>DATES</b>	April 28- May 12 (2016)
<b>POSITION</b>	Intern
<b>RESPONSIBILITIES</b>	-Seating arrangements for the guests -Registration for the visitors - Providing Detailed Demo for the visitors
<b>EMPLOYER / ADDRESS</b>	Children's International Film Festival
<b>TYPE OF BUSINESS</b>	event
<b>DATES</b>	May 15 - May 18 (2017)
<b>POSITION</b>	Job Shadowing
<b>RESPONSIBILITIES</b>	Everyday operational activities
<b>EMPLOYER / ADDRESS</b>	under Human Resource Management, Business
<b>TYPE OF BUSINESS</b>	Development and Front Desk Office
<b>DATES</b>	June - July ( 2017 )
<b>POSITION</b>	Customer Service Agent
<b>RESPONSIBILITIES</b>	-Confirmed orders of the customers
<b>EMPLOYER / ADDRESS</b>	FETCHR
<b>TYPE OF BUSINESS</b>	logistics
<b>DATES</b>	July - October (2018)
<b>POSITION</b>	Sales Associate
<b>RESPONSIBILITIES</b>	- Replenishment of Garments - Cashier
<b>EMPLOYER / ADDRESS</b>	Al Shaya ( H & M)
<b>TYPE OF BUSINESS</b>	Textiles



<b>DATES</b>	September - October ( 2019)
<b>POSITION</b>	Sales Intern
<b>RESPONSIBILITIES</b>	cold callings to potential Customer
<b>EMPLOYER / ADDRESS</b>	Eton Institute
<b>TYPE OF BUSINESS</b>	Language Institute

### Education and Training

<b>DATES</b>	2015 - 2018
<b>QUALIFICATION AWARDED</b>	Bachelor of Honors in International Tourism Management
<b>PRINCIPAL STUDIES</b>	Human Resource, Marketing
<b>INSTITUTION</b>	Middlesex University Dubai

<b>DATES</b>	2019 - 2020
<b>QUALIFICATION AWARDED</b>	Aviation and Hospitality Management
<b>PRINCIPAL STUDIES</b>	Travel and Tourism
<b>INSTITUTION</b>	Frankfinn Institute Dubai

### Skills and Competences

<b>LANGUAGE SPOKEN</b>	English
<b>OTHER LANGUAGE(S)</b>	Hindi, Urdu, Kannada
<b>SOCIAL SKILLS AND COMPETENCES</b>	Presentation Skills , Responsible, communication skills
<b>ORGANIZATIONAL SKILLS AND COMPETENCES</b>	Sales, Marketing, Leading, speaking, Quick Learner, Decision making, Project Management, Innovative Ideas
<b>COMPUTER SKILLS AND COMPETENCES</b>	Mac, Microsoft Office, Spss