

Resume

COVER LETTER



Respectrd Sir / Madam,

I am a self - dyamic person well organized and highly efficient working in a multi-tasking dynamic environment, ability to plan, organize and supervise work of others. I would like to describe myself as self-motivated, hardworking, self-confident, eligible enough to complete the given target of the organization. on due time and up bringing an outstanding result for the organization. My main target would be always positioning a company for a better exposure and greater rich ni marketability task.

I am an excellent trainer who achieves ongoing success with teams building morale, maintaining team's self -confidence and training them to build the sale by improving their people s skill.

Please fine the enclosed resume for further detail brief for your kind consideration.

I look forward to your favoable consideration on my application

Yours sincerely,
Afsal

Al Ain, United Arab Emirates
Contact Number: +971 566026916

APPLIED FOR : ANY SUITABLE JOB

OBJECTIVES

To utilize my entire capacity and knowledge in a progressive manner where it can be a resulted in positive and to develop myself along with a dynamic organization where modern concepts are recognized.

PERSONAL INFORMATION

Name : Afzal A

Father's Name :
Date of Birth : 6-2-1995
Place of Birth : Kerala
Sex : Male
Nationality : India
E-mail Address : afsalks983@gmail.com
Visa status

EDUCATION

SSLC KV Higher secondary school Eriyad Kerala
Mechanical engineering S.A. Rajas polytechnic college university

EXPERIANCE

Home appliance/ electronics

Duration 29/08/2010 to data
Position Salesman sales merchandiser
Department Electronics department sales

TECHNICAL

MS Office basic Tally
Adobe Photoshop

LANGUAGE ABILITY

- English
- Arabic
- Hindi
- Tamil
- Telugu

RESPONSIBILITIES

- Ensuring brand visibility and monitoring stock levels in the market.
- Handling customer complaints and providing the best possible solutions to the customer.
- Neat product display for more output sales.
- Availing aging stock reports to the management.
- Communicating with customers on progress of orders, including issues as late deliveries.
- Compiling weekly & monthly reports e.g. competitor analysis.
- Delivering quality customer service in the highest level thereby creating customer loyalty and repeat sales.
- Updating latest knowledge of product range, features and benefits.
- Problem-solving and ultimately deliver sales results within the set time.
Registration of the new products in the market and streamlining all relevant requirements for the company.

DECLARATION

I do hereby declare that all the above information is correct and accurate to my knowledge and belief. Thank you & looking forward for your positive response.

(Afzal)