

# *CURRICULUM VITAE*

## **TAREK ABED ALKADER MINZALJE**

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### ***CAREER OBJECTIVE***

- ❖ To have an opportunity to explore my initiatives, leaderships, Integrity, Innovation and Passion to be successful professional.
- ❖ To take responsibilities and challenges to meet the goal of the organization.

### ***PERSONAL INFORMATION***

- ❖ Name : Tarek Abed Alkader Minzalje
- ❖ Father Name : Abed Alkader
- ❖ Marital status : Single
- ❖ Gender : Male
- ❖ Date of Birth : 21-07-1991
- ❖ Place of Birth : Latakia
- ❖ Nationality : Syrian
- ❖ Religion : Muslim
- ❖ Passport No : N-006905879

### ***EDUCATION***

- ❖ Secondary certificate School
- ❖ Diploma of Assistant Civil Engineer

### ***WORK EXPERIENCE***

- Worked as Manager for 2 years in Supermarket, in Latakia, Syria.
  - Managing, sales, purchases, deals and offers with supplies, full administration with staffs
- Worked as Retail Sales for 1 year in K M Company, in Latakia, Syria.
- Working in Carrefour from 2013 to 2015
  1. Supervisor in dry section and DPH.
    - Know very well ordering, planogram, supplies in market, implementation, Check the missing labels, check out of stock, update pricing, opening, floor operation manager
  2. Section manager in grocery section from 2015 to 2016.
    - Additional to the previous basis tasks: known very well.
    - Purchase, ordering, planogram, manage the staff, implementation, planning, stander management, BC, negotiation with supplier for promotion, fess, import items.
- Worked as Sales Executive (Consumer Goods) from 2016 to 2017 in MAN INVESTMENT LLC (ALNABOODA) in Dubai. U.A.E.
- Working as Sales Supervisor (Consumer Goods) from 2017 to till now in ABU DHABI NOTATIONAL FOOD STAFF ( FOODCO HOLDING ) in Dubai. U.A.E.

## ***MARKETING EXPERIENCE***

1. Union Coop
2. Bager Mohebi
3. Grand Group
4. Rames Group
5. Mega Mart
6. Al Manama Group
7. Nesto Group
8. Al Safeer Group
9. B- Class Sharjah
10. Al Ain Coop
11. Carrefour ( Dubai, Sharjah, Ajman )

## ***SKILLS***

12. Having good knowledge in Computer – internet.
13. Work in pressure and solving problems
14. Work as individual and in group ( Team work )
15. The ability to communicate with others and gain new skills.
16. Experience in pricing catalog and analyses.
17. Floor management.
18. Planogram and opening new stores.
19. Negotiation with suppliers.
20. Good knowledge about local suppliers and produce.
21. Purchasing and sales experience.
22. Good knowledge about government and municipality rules.
23. I know very well how to receive the goods and to check the quality for fresh food items.
24. I know How to arrange ware house.
25. Good knowledge about FIFO.
26. Have good experience customer service.
27. FMCG experience in UAE

## ***LANGUAGE KNOW***

- ❖ English
- ❖ Arabic

## ***UAE DRIVING LICENSE***

- ❖ License No : 3586429
- ❖ Date of Issue : 02-10-2015
- ❖ Date of Expiry : 09-10-2025
- ❖ Place of Issue : Dubai