



MOHAMMAD TEHSIN TARIQ

SALES & MARKETING EXECUTIVE

I seek to grow in a progressive organization where the blend of my experience and enhanced technical skills can help in achieving the goals of the company. I would like to exploit my potential and sense of obligation for the benefit of the organization; seeking position that will bring mutual growth in the future.

CONTACT



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United Arab Emirates

EDUCATIONS

BACHELOR IN ARTS (HONORS)

Majoring in Management
Anglia Ruskin University (UK) Abu Dhabi, U.A.E

INTERNATIONAL ADVANCED DIPLOMA IN BUSINESS

NCC Education, BTEC, Abu Dhabi

GCE 'O' & 'A' LEVELS (EDEXCEL)

Islamia English School, Abu Dhabi, U.A.E

Valid UAE Driver's License, Manual
(2026)

WORK EXPERIENCES

IBEX GLOBAL (WESTERN UNION), LAHORE , PAKISTAN Customer Service Executive | Sep' 20 - Nov' 21

- Resolve customer complaints and queries.
- Use telephones to reach out to customers and verify account information.
- Ascertain problem or reason for case and improvising solutions.
- Working with various department compliance to provide satisfactory customer experience.
- Assist customers with their required needs.

SKILL SETS ONLINE, LAHORE , PAKISTAN Client Relations Representative | Dec' 19 - Aug' 20

- Build relationships with key employees among customers
- Create plans to address clients' business needs
- Advise clients on creating profitable processes
- Schedule regular meetings with customers to ensure they are satisfied
- Act as point of contact for complaints and escalate issues as appropriate
- Help sales team up-sell or cross-sell services and products
- Study competition to find new ways to retain customers

RAZI ENGINEERING & CO, LAHORE , PAKISTAN Manufacturing Operations Executive | Jan' 17 - Sep' 19

- Managed inventory and stock movement
- Prepared and maintained financial and production accounts
- Ensured an error free and efficient production line
- Handled factory day to day operations.
- Resource Management
- Labor Management

LANGUAGES



SOFTWARE SKILLS



WORK EXPERIENCES

MUBARAK JEWELLERY, ABU DHABI , UAE
Marketing Trainee | Nov' 14 – Sep' 16

- Performed market analysis and research on competition.
- Assisted in marketing and advertising promotional activities.
- Prepared promotional presentations.
- Distributed marketing materials.

VOLUNTARY EXPERIENCE

WOW EVENTS – ABU DHABI , UAE
Customer Service Staff | Part Time | Jan'14 – April'14

IML GROUP – DUBAI , UAE
Field Supervisor | Part Time | May'14 – Feb'15

INNOVATONS GROUP – DUBAI , UAE
Promoter | Part Time | Sept'13 – Oct'13

CLASS ACT EVENTS, ABU DHABI , UAE
Customer Service Staff | Part Time | Nov'13 – Dec'13

SKILLS & EXPERTISE

- Detail understanding of market mechanisms.
- Confidence in Business dealings
- Corporate sales account management
- Experience in retail and manufacturing sales
- Excellent written and verbal skills
- Able to translate complex text into easily readable material
- Adopt very easily and quickly to changing organizational environment
- Ability to perform at the best capabilities under tight deadlines and strict pressure
- Ability to build strong relationships with the employees
- Time and Resource Management
- Quick learner