



YOUSAF AYUB KHAN

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Professional summary

Ambitious Debt collector with more than one years of experience in debt collection and collections processing. Successful in following up on past due accounts and recouping unpaid balances. Highly adept at negotiating with customers and creating manageable repayment plans to reduce bad debt.

Work history

April 2021 - Current	Creditors Management Solutions Collection Agent <ul style="list-style-type: none">• Keeping track of assigned accounts to identify outstanding debts• Locating and contacting debtors to inquire of their payment status• Used skip tracing and other techniques to locate debtors	Ajman
December 2019 -	Hadaf Alkhaleej debt collection Debt Collection Agent	Sharja
March 2021	<ul style="list-style-type: none">• Keeping track of assigned accounts to identify outstanding debts• Planning course of action to recover outstanding payments• Locating and contacting debtors to inquire of their payment status• Handle questions or complaints• Investigate and resolve discrepancies• Alert superiors of debtors unwilling or unable to pay when necessary• Used skip tracing and other techniques to locate debtors.• Trained new team members on scripts, company services and performance strategies and provided mentoring.	
March 2018 - November 2019	Benghazi Automotive services Supervisor	Ajman

Skills

- Call center experience
- Bill processing
- History research
- Billing dispute resolution

Education

January 2014	Fazaia Degree collage Certificate of Higher Education: Computer science	Peshawar Pakistan
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