



HUSSEIN YOUNES

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PERSONAL PROFILE:

NAME: HUSSEIN YOUNES

DATE OF BIRTH: 08-06-1991

MARITAL STATUS: UNMARRIED

NAME OF FATHER: JALAL

NATIONALITY: SYRIAN

ANOTHER DETAILS:

DRIVING LICENSE NO.: 3978954

OBJECTIVE

Looking forward for a prospective career that provides an opportunity to create and handle challenging responsibilities, thereby providing a wide exposure in the field on a continuous basis.

STRENGTH

Take up responsibilities with the assurance of putting the best and consist efforts to come up with effective results. I insist on getting the job done and work for efficiency and effectiveness. Being a fast learner, I can quickly adapt to the surroundings, which a new job offers.

SUMMARY OF QUALIFICATION

- Bachelor of Law, Tishreen University, Lattakia, Syria.
- Interactive communication skills certificate by HR department Of Syriatel Mobile Telecom, Tartous, Syria.
- ICDL Syrian Computer Society, Lattakia, Syria.

LANGUAGES

- **Arabic:** Native.
- **English:** Good.

COMPUTER SKILLS

- Excellent working knowledge of **Windows** platform.
- **Microsoft Office** (Word, Power Point, Excel).

KEY SKILLS

- **Adaptive skills** – Ability to work under all working conditions, and having the passion for functioning under high- pressure.
- **Interpersonal skills** – Ability to communicate with people at all levels, and from different cultures.
- **Team work and time management skills.**
- **Negotiation and persuasion skills.**
- **High learning capacity.**

WORK EXPERIENCE

1. **COMPANY:** **MCDONALD'S RESTAURANT DESIGNATION:**
Assistant Manager.
DURATION: **[September 2021 – Until Now]**

JOB RESPONSIBILITIES:

- Supervising crews and shift leaders and maintaining the highest standards in quality, service, and cleanliness with a constant focus on profitability.
- Coordinating staff training with crew trainers.
- Conducting weekly inventories and assuming responsibility for cash for all shifts.
- Maintaining building and equipment via proper operating, cleaning, and preventive maintenance procedures.

2. **COMPANY:** **AI-WASEET MAGAZINE, UAE, DUBAI**
DESIGNATION: **Sales Consultant.**
DURATION: **[October 2020 – June 2021]**

JOB RESPONSIBILITIES:

- Finding potential customers through networking, cold calling and industry research to increase sales.
- Meeting with clients at their own company's office to explain and recommend the features of various advertising options based on their needs.
- Establishing and nurturing relationships with past and potential customers to facilitate sales.

3. **COMPANY:** **SERVICE MASTERS (BUSINESSMEN SERVICES), UAE,**
DUBAI
DESIGNATION: **Marketing Specialist**
DURATION: **[November 2019 – September 2020]**

JOB RESPONSIBILITIES:

- Finding potential clients and travelling to their location to offer them the company's services.
- Explaining the features of various services and the benefits of using them.
- Arranging a date between the interested client and the management to conclude the deal.

4. **COMPANY:** **ARAB ANTI-CORRUPTION ORGANIZATION, LEBANON.**

DESIGNATION:

Executive Assistant.

DURATION:

[December 2018 - August 2019].

JOB RESPONSIBILITIES:

- Assisting the secretary general in preparation of annual report.
- Keeping track of all the inward and outward correspondence.
- Sending & receiving all office related e-mails.
- All purchase requirement of the office.

5. COMPANY:

SYRIATEL MOBILE TELECOM, TARTOUS, SYRIA.

DESIGNATION:

Contact center representative. DURATION:

[October 2015 – August 2017].

JOB RESPONSIBILITIES:

- Responding, handling and follow up customer inquiries and providing customers with information about Syriatel offers, services and products with excellent quality.
- Handling Corporate & VIP customers' calls and responding to their inquiries in adequate manner.
- Registering customers' complaints and suggestions on the related system to be followed by concerned party.
- Contributing to the continuous improvement of Syriatel Quality Management System.

VOLUNTEERING WORK

Active member at "Day For Dubai" Organization since June 2020

Aid in setting up quarantine facilities for COVID-19 patients in Warsan area and Aid in furnishing and equipping these facilities with necessary supplies.

DECLARATION

I hereby certify that the information given above is true and correct to the best of my knowledge.