

# SARAVANAN ANANDAGOPAL

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16 Bryant Nagar 4<sup>th</sup> St, Thoothukudi  
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## SUMMARY:

Aircraft Maintenance Engineering with Total **9 years** of experience in performing troubleshooting, Maintenance, Stock control, inventory, Warehouse management and including Logistics/Supply Chain experience of **6 years 10 months** in **Qatar Airways**

## WORK EXPERIENCE:

- 04<sup>th</sup> January to present in **Keerthi Enterprises**, Tuticorin, India
- 12<sup>th</sup> May 2013 to 17<sup>th</sup> March 2020 in **Qatar Airways**, Doha, Qatar
- 8<sup>th</sup> February to 30<sup>th</sup> October 2012 in **Eben Industries**, Chennai, India
- 9<sup>th</sup> June to 8<sup>th</sup> December 2011 in **Kingfisher Airlines**, Chennai, India

### KEERTHI ENTERPRISES PVT LTD: Operational Manager from 04 January to Present

- Managing clients requirements for Transportation/stock deliveries
- Documenting & report filing for the workers pay
- Transport allotments for the various deliveries & expedite the process as per the request.
- Calculation for worker weekly pay & reporting Bank for the Transaction clearance on pending bills

## QATAR AIRWAYS

Highlights & Projects worked:

- DIA-HIA Movements
- Outstation(SR Technics) Parts clearance
- ACT Airlines DRY lease support
- Airbus A350 tools SDR Clearance
- QE VVIP Stores & procurement setup
- AMIRI Flight spares Customs clearance
- LRU Stock Replenishments
- Surplus Sales to DASI Aerospace (USA) of 17000 Batches
- A340 Lease Return documentation
- Purchasing of Commercial spares

Duties & Responsibilities:

- Monitoring shelf life control system & report items with expiring shelf life
- Monitoring physical inventories and rectification of inventory records
- Investigate stock discrepancies before declaring Nil/No Stock
- Receiving of returned to stock parts and materials (RTS)
- Generating and Sharing weekly reports about A/C for which the lease period is nearing expiry
- Preparing Invoice & Packing slip for the surplus sales parts
- Segregation on packing list for the DG items & preparing DG report as per IATA standards
- Transfer of A/C Spares, Equipment & Tools with proper documents
- Dispatching of parts with proper Gate-Pass in adherence to MOI, Qatar
- Arranging transport for appropriate spares without disturbing the daily operations
- Customs clearance for the AOG shipments either via Lamana/normal delivery
- Conducts regular audit and ensures compliance with DC inventory.

- Segregates damaged, expired, or near expiry stock and reports such physical observations at periodical intervals.
- Checks stocks thoroughly in terms of its expiry date, quality, and visual appeal of stock before dispatch.
- Coordinates with the Data Processing Clerk and obtain all relevant documents such as pick slip, location wise stock record etc.
- Assigns adequate work to team members and continuously monitor their work performance.
- Monitors the crates and pallet stock level and reports any possible shortages.
- Maintains the staff attendance and overtime log and ensure they are paid as per policy.
- Prepares. Maintains and stores all necessary records and reports of the department.
- Plans and proposes new systems and procedures wherever it is necessary and implements them effectively.
- Responsible for continuous stock arrangements in warehouse matching to system records.
- Manage team and ensures maintenance of all equipment for the smooth operation
- Receiving items under PO/RO/EX for Qatar airways & Updating in our Inventory
- Receiving of used & unused units from outstation & updating in inventory system (TRAX) for restocking or as unserviceable
- Stock level monitoring of commercial spares and generating reports on weekly/monthly basis and getting the reports approved
- Negotiating with local as well as international vendors about spare cost
- Inspecting all deliveries ensuring that aircraft materials received are in line with the quality and quantity specified in the purchase order
- Liaison with the Purchase and AOG Team in order to meet the AOG requirement for the maintenance to have smooth on time operations

#### **EBEN INDUSTRIES (Chennai) - From 7<sup>th</sup> February 2012 to 30<sup>th</sup> December 2012**

- Manpower allotment & Maintaining stock level in systems
- Handling and Inspection of Equipment, Tools and Special Tools
- Stores Maintenance, Dispatch of items & Stock Verification practices
- Updating the technical documents.
- As a **BUYER**
  - Testing product samples & developing the procurement strategy
  - Negotiating commercial contract arrangements, price, quantities and delivery time- scales with suppliers
  - Writing reports about predicted future sales, reviewing pricing and promotional strategies and Ensuring that products are delivered on time
  - Looking out for price fluctuations in the market place
  - Meeting & Developing new supplier relationships

#### **KINGFISHER AIRLINES – Trainee Technician, From June 9<sup>th</sup> to 8<sup>th</sup> December 2011**

- Worked on Avionics systems including cabin and IFE covering equipment's servicing, modification, repair, replacements, test, operation & inspection of aircraft components

- Assisted in carrying out replacement, functional check of emergency lights, Lavatory lights, ceiling lights & sidewall lights
- Replacement of weather radar panel unit and testing of the same
- Assisted in bonding resistance test in fuel tank refueling valve using bonding tester, Carried out grounding test of bleed air thermal switch

#### **EDUCATIONAL QUALIFICATION:**

- Completed **BCA** (Bachelor in Computer Application) with 71% in distance education in Madurai Kamaraj University in 2018
- Completed **NDT II**(UT, PT, MT, RT)in sridurga NDT training Centre , Chennai
- Completed **AME** In Instrulab Institute of Aviation Technology , Chennai with 80.6 %
- Completed **DME** in Chandy polytechnic college , Thoothukudi, with **77%**in 2008

#### **SKILLS & CERTIFICATIONS:**

- Completed DG6 (81%) & DG8 (86%)
- Completed First AID, CPR & Fire Warden courses
- Passed EASA Module 7B2
- Completed ADCHN (Advanced Diploma in Computer Hardware & Networking)
- Completed AutoCAD
- Trained in operating systems of TRAX , ARMS & SAP
- Trained in operating VNA machine
- Trained in Operating scissor lifter & all types of Forklifts

#### **PERSONAL DETAILS:**

- NAME : A.SARAVANAN
- FATHER'S NAME : J.ANANDAGOPAL
- Date of birth : 28.05.1987
- Languages known : Tamil, English, Malayalam & Hindi

#### **PASSPORT DETAILS:**

- Passport number : U3610874
- Date of issue : 02/12/2020

#### **DECLARATION:**

I hereby declare that all the information's furnished above are true to the best of my knowledge.

Date :

Yours Faithfully,  
A.SARAVANAN