

WORK EXPERIENCE

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LANGUAGES

Arabic - native language
English - Fluently

• 2019 ALDUMAN VESSLES INSPECTION LLC

Supervisor & Safety Officer

Vessels and port operation Inspection, Investigate conflict issued.

Response about safety marine and port operations and assist the custom operation (Safety Inspection). Host the safety shift .

Provide guidance and technical support to the team.

Maintain existing relationship with customers.

Ensure high quality standards are maintained.

Always follow and work as per company policies, procedures and safety guidelines

Port and marine (Abu-Dhabi and Dubai Ports).

• 2015-08 / 2018 -9 DP WORLD , Jebel Ali Port

Traffic Management & Security Department.

• Control, Coordinate and Organized the daily traffic (monitor, control and operate) free of interruption and delays with full HSE and Maintain KPI.

• Plan and supervise day to day operational.

• Provide guidance and technical support to the team.

• Putting information onto the Port management system.

• Maintain a clean, neat and orderly work area .

• Ensure Port workers are working safely at all times.

• Supervision, follow up, organization, coordination& improving the movement inside the port and the areas surrounding the port.

• Responsible for all streets, gates and yard.

Ensure high quality standards are maintained.

• Knowledge of Warehouse Operations.

• Assist and Approve cargo movement.

• Duty Supervisor in charge for Security (patrolling and guards).

• Solve Clients logistic problem through implementing solutions (software or knowledge).

• Ensure high quality standards are maintained.

• Attend accidents, incident and security problems (clear, report and investigate).

• Always follow and work as per company policies, procedures and safety guidelines

- Performs other duties outlined by your line manager

- **2014-03 / 2015-07 SAQR Port Authority**

Marine Operator Controller & Documentation.

- ALL The use of radar & GPS devices and radios VHF -All navigational devices.
- Assisted to Deputy Harbormaster (D.H.M) & Assistant Harbormasters (A.H.M).
- Controlling & arranging of the ship Traffic Movements in & out of port limit.
- Supervising and coordinating unloading of inbound shipments.
- Verifying ships certificates before allowing the ships to enter UAE Port limit.
- Pre-vessel berthing & un-berthing arrangements.
- Approvals of services of the post berthing of ships like bunker, Diving Ops, Dangerous goods entry etc.
- Ensuring quality control for all outbound shipments.
- Issuing of Port clearance for the completed vessels.
- Respond to all customers and shipping agency inquiries via phone and emails.
- Plan and supervise day to day operational.
- Update the status of the Vessel ETA & ETD.
- Timely Invoicing of the vessel charges of marine department and handover to accounts Dept.
- Knowledge and experience of organization, function and operation of marine office.
- Handled secret and confidential information/documents , Scanning, printing & filling documents and certificates
- Schedule and coordinate meetings, travel arrangements and assist with the day-today functions of the administration office.
- Responsible for ensuring smooth flow of administration and re-solving daily administrative issues.

- **2011-01 / 2013-10 ALHADAF Services Co.Ltd**

Electrical Engineering.

- Programming electronic tracking systems, monitoring and reporting.
- Programming and installation of CCTV.
- Programming and installation of electronic gates.
- Visit and search sites & solve technical problems.
- Design and marketing of equipment sales facilities insurance.
- Plan and supervise day to day operational.
- Provide guidance and technical support to the team.

- **2010-03 / 2011-10 iConnect Solutions Co.Ltd**

Telecom Engineer / Technical Support.

- Troubleshooting everything related to Huawei International Towers, All types of test for BTS's & all system and Huawei Hardware and Software.
- Network Monitoring and Communication.
- Troubleshooting and Dealing with client.

- **2009-01 / 2010-01 AZZA Air Transport Co.Ltd**

Operation support

- Control and Operate Electronics Repair Center and Radio Aviation.

EDUCATION

2003 - 2008

Academy of Engineering Sciences, Sudan, B.SC. (Honors) in Electrical Engineering (Communication Engineering)

2014 - 2015

WESTFORD SCHOOL OF MANAGEMENT, UAE, P.G.D in Engineering Management

2009

Walz for computer training & language center, Sudan,
Diploma in Computer & English communication

SKILLS

Operation/MicrosoftOffice/Teamwork/Adaptability/Supervisor/Problem Solving/Customer Service/Operations management/Inventory control.

Certificates

- 2019 First Aid
- 2018 Resolving problems & taking decisions, Smart Government UAE

- 2018 Positive Thinking and Behavior, Smart Government UAE
- 2018 Social Media Basics, Smart Government UAE
- 2017 Traffic Security and Safety, Dubai Police
- 2015 ISO14001:2004 EMS GENERAL AWARENESS TRAINING, RAK Port.