

Emad Araji

Production & Project
Manager

HR

Sales Marketing

Accountant

Mechanical Engineer

Account Manager

MBA | M.E Degrees
Holder

Beirut | Lebanon

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Key Skills

- Communication & Interpersonal skills
- Self confidence
- Problem solving
- Personal responsibility
- Team work

IT Skills

MS Office (Word , excell
and powerpoint)



Languages

English Fluent

Spanish B2 Level

Arabic Native

Professional Profile

International MBA & Mechanical Engineer graduate, PMP certified, skilled at managing projects with aggressive schedule commitments and transforming organizational performance in line with strategic goals.

Education

- International Masters In business Administration 2018-2019
 Universidad Catolica San Antonio De Murcia MURCIA | SPAIN
- BS in Mechanical Engineering and renewable energy 2011-2015
 Lebanese international university Beirut | Lebanon

Career Summary

- Outrich for youth for life skills training | Volunteer March 2020 –July 2021
 Action Aid | Lebanon
 - Personal responsibility, Problem solving
 - Assist in organizing registration and data base usage training staffs in the camps and Assist the office in updating registration SOP's
 - Provide statistics and data analysis as required
- MBA | FULL TIME Oct.2018 –Dec.2019
 Universidad Catolica San Antonio De Murcia | Spain
 - The Program includes : Agile methodologies, business ethics, leadership, socio-economic and legal environment
 - Accounting and finance, sales and marketing management, human resources management, business strategies, financial management and business organization
- Production Manager | FULL TIME Oct.2020-Sep.2021
 Sama Chtaura Ventures | Lebanon
 - SOP Recipes and mise en place founder & designer
 - Overseeing production processes
 - Planning and organising production scheduals
 - Determining quality control standards
 - Assesing project and resource requirement

Core Competences

- Project Management
- Agile methodologies
- Warehouse Management
- Team Leadership
- Communication process
- Public relations

Volunteering Work

Providing Risk Management

Volunteering with Future scouts in

Lebanon:(organizing camps for kids, cleaning campaigns for litany river, planting trees)+Teaching English and Math

Interests

Music, reading, Sports, Travelling (Norway, Sweden, Germany, Spain, Switzerland, Dubai, Saudi Arabia and Egypt)



PROJECT MANAGER ASSISTANT

July 2019 – Oct 2019



International EDU Projects | UNIVERSIDAD CATOLICA SAN ANTONIODE MURCIA | MURCIA | SPAIN

- Preparation and management of EAIE 2019 project
- Preparation of action plans with potential universities and coordination of the visit agenda at the event
- Institutional contact



Male community mobilizer

Jan .2017 – june.2017



International RESCUE COMMITTEE | BEKAA

- Identify and assess communities to be targeted by the WPE RapidResponse Team or Mobile Teams
- Conduct information and awareness sessions with men and boys in the community to disseminate information about available services and refugee's entitlements
- Maintain regular contact with community focal points to ensure a constant flow of information and feedback.



Mechanical Engineer for Nissan cars

July 2016 – Dec. 2016



Rymco | BEIRUT | LEBANON

Key Achievements and responsibilities :

- Repaired cars
- Provided full maintenance for Nissan, Infinity and LADA cars.



Automation Engineer Trainer

Oct.2014-july 2015



Tacmo SAL | Baabda | Lebanon

- Designed installed and commissioned Building Management Systems (BMS) and offered maintenance and support services to clients
- Provided client support in the identification and resolution of technical issues prior to handover
- Prepared budgets, schedules and technical documents while ensuring compliance with approved specifications



My Thesis Projects

- Designed hydro-cooling machine type submerged for apples
- Submitted to the department of Mechanical Engineering
- Financial Statements for 15 football european club for the last 4 years