



ARUN P MATHEW

HR MARKETING

CONTACT ME AT



Meena Bazar, Capital
Building, Bur Dubai
Dubai



8891717707

971-581174178



arunpmattew007@gmail.com



<https://www.linkedin.com/in/arun-p-mathew-0989aa131/>

SKILLS SUMMARY

Microsoft Excel

Microsoft Word

Customer Service

Leadership

Staff and User Training

AWARDS RECEIVED



Six sigma certification



Certification on Self
Awareness and your role in
the corporate world



Certification course on
Human Capital



Certification course on
Case Analysis Workshop

CAREER OBJECTIVE

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills to make use of my interpersonal skills to achieve goals of company that focuses on customer satisfaction and customer experience

WORK EXPERIENCE

BUSINESS DEVELOPMENT EXECUTIVE/SALES OFFICER

AXIS BANK Guruvayoor branch 2019 jan - 2021 june

- Customer services
- Contacting potential clients to establish rapport and arrange meetings
- Conducting ongoing business reviews and planning meetings
- Delivering banking products to internal and external customers in order to facilitate the process of communication and knowledge management
- Finding and developing new markets and improving sales
- Reduced customer returns through consistent relationship management
- Managed to transform business requirement into formulated specifications
- Developing goals for the development team and business growth and ensuring they are met

EDUCATIONAL HISTORY

KRUPANIDHI SCHOOL OF MANAGEMENT

MBA | AUG 2016 - july 2018

Human Resource And Marketing

Mar Dionysius College

B COM | 2013 - 2016

Accounting and Computer Application