



Enes BARKAT

A welcoming individual with a customer oriented mindset. Experienced in working with large teams and committed to providing great service to clients.



enasbarkat97@gmail.com



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Mirdif, Dubai Emirate

SKILLS

Punctual

Multilingual

Teamwork

Committed

Service-focused

Emotional intelligence

Public Speaking

Negotiation

First aid, CPR

Sales & Marketing

LANGUAGES

Arabic



English



French



WORK EXPERIENCE

Personal Assistant

Digital Corner

02/2023 till now

- Developed marketing plans
- Negotiated prices with clients and vendors
- Handling with the problems of marketing specialists

Dubai, Emirate

Commercial Agent

Port of Algiers

06/2022 to 01/2023

- Commercial agent trainee
- Developed marketing plans
- Negotiated prices with clients and vendors

Algiers, Algeria

Journalist Trainee

ENTV, Algiers

01/2021 to 06/2021

Worked in

- Research
- Writing & Editing
- Proofreading
- Filing news stories

Algiers, Algeria

Receptionist

The Agency

03/2019 to 01/2021

- Social media content manager
- Successfully increased engagement with customers

Algiers, Algeria

Perfume Seller

Bab Ezzouar Mall

02/2017 to 05/2018

Facilitated positive guest experiences by promptly locating desired items for customers.

Algiers, Algeria

Education

Cabin Crew Certificate

STEP FORWARD SCHOOL

2021

Highest Diploma in International Business

SCHOOL OF BUSSINES ALGIERS

2019 - 2022

Bachelor's Degree in Communication and Information

UNIVERSITY OF ALGIERS 3

2016 - 2019

Baccalaureate's Degree in Foreign Languages

LARBI BEN MHIDI HIGH SCHOOL

2015

Volunteer work

Red Croissant

01/2019 to Present

Tizi Ouzou, Algeria

- Shelter team member
- Built friendships with people with different cultures in a fast paced environment