



JOBIN JOY

PROFILE

Well organized, creative, and proven marketing professional. Experience working with and across sales teams and well as external clients and agencies on creative, editorial, strategic, and tactical levels. Significant negotiation experience. Track record of delivering unique and effective content.

CONTACT

PHONE:

052-642 8354, 056-684 2435

PERMANENT ADDRSS:

PARANKIMAM VILA, PUTHEN VEEDU
AMBALAKKARA PO, KOLLAM, KERALA
INDIA

EMAIL:

Jobinjoy274@gmail.com

WORK EXPERIENCE

SALES CUM STORE KEEPER

PAVITHRAM TECHNO TRADING- KERALA, INDIA

JULY 2020 – OCTOBER 2021

Builds business by identifying and selling prospects.
Identifies business opportunities by identifying prospects.
Sells products by establishing contact and relationships.
Maintains relationships with clients by providing support.
Maintain receipts, records, and withdrawals of the stockroom.
Receive, unload, and shelf supplies.
Perform other stock-related duties, including returning, packing, pricing, and labeling supplies.
Inspect deliveries for damage or discrepancies.
Report discrepancies to accounting for reimbursements & record keeping.
Rotate stock and coordinate the disposal of surpluses.
Ensure adequate record keeping & manage all documentation to confirm proper stock levels and maintain inventory control.

SALES EXECUTIVE

ABCOMS LTD- KERALA, INDIA

OCTOBER 2019 – MAY 2020

Maintains quality service by establishing and enforcing organization standards.
Meeting with clients virtually or during sales visits.
Demonstrating and presenting products/new packages.
Establishing new business relationships.
Maintaining accurate records.
Attending trade exhibitions, conferences and meetings.
Reviewing sales performance.
Negotiating contracts and packages.
Working towards monthly or annual targets.

EDUCATION

ITI (FITTER)

MARTHOMA PRIVATE INDUSTRIAL TRAINING INSTITUTE, KERALA
YEAR 2017 – YEAR 2019

PLUS -TWO

BOARD OF HIGHER SECONDARY EDUCATION, KERALA,
GOVT. HSS, SADANANDAPURAM
GRADUATED YEAR 2017

SSLC (10TH STANDARD)

BOARD OF PUBLIC EXAMINATION, MTHS, VALAKOM KERALA
GRADUATED YEAR 2015

MY EXPERTISE

CLIENT RELATIONSHIPS
EMPHASIZING EXCELLENCE
ENERGY LEVEL
NEGOTIATION
PROSPECTING SKILLS
MEETING SALES GOALS

CORE SKILLS

KNOWLEDGE OF INVENTORY MANAGEMENT
BEST PRACTICES IN A STOCKROOM
EXCELLENT WRITTEN SKILLS
VERBAL COMMUNICATION SKILLS
COMPETENCIES IN DATA ENTRY
KEEN ATTENTION TO DETAIL
ABILITY TO EFFECTIVELY MANAGE TIME
SKILLS TO OPERATE OFFICE EQUIPMENTS

DECLARATION

I HEREBY DECLARE THAT THE FORGOING INFORMATION IS
TRUE TO THE BEST OF MY KNOWLEDGE.

DATE :

(JOBIN JOY)