



Mahtab Ashraf

Seeking to work in an organization to enhance my knowledge, improve my skills and contribute positively towards with gaining practical towards achieving organizational goals along with gaining practical experience for professional growth.

Experience

June.2020–Present

Customer Service • Receptionist. Rove Hotel Emaar Hospitality

Oct.2016–April.2019

Customer Service Representative • Team Leader • Emirates group Security

Maintaining a positive, empathetic, and professional attitude towards customer at all time. Responding promptly to customer inquiries. Acknowledging and resolving customer complaint and ensure customer satisfaction and provide professional customer support.

Education

University of AJK, Pakistan

- Bachelor of Commerce
- Pre-Engineering

Skills

Computer Skills
Leadership
Work Ethic
Risk Assessment

References

[Available upon request.]



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HOOBIES

Reading Books
Browsing
Writing and Blogging
Sport

