

NOUR AFIF

PUBLIC RELATIONS GRADUATE

“OBJECTIVE:

Looking to work as Administration, Assistant teacher, customer relation executive, Receptionist, telesales, call centre or sales as I got a lot of experience on those field.

Further, I wish an effective functioning job that will help me in achievement of the organizational goals”



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United Arab Emirates

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17-OCT-1996

Nationality: Jordanian

UAE Driving License: Available

Education

Bachelor degree in Public relations

Ajman University, 2017-2020

GPA: Very GOOD (3)

Work Experience

- May 2017 - 2018 worked with Damac real estate broker
- Feb 2020 Reception medical hala center
- August 2020 Reception and social media in Bella rosemedical center.
- Worked as sales Assistant in ceramic showroom Dubai.
- Worked in Etisalat on internet department as call center.
- Worked as benefit brand EL Chalhoub Group.
- Work in ISDIN Company for Skin care from OCT 2021 to present.

SKILLES

Effective communication

- 1- Able to communicate effectively with a wide range of clients and colleagues, by showing interest, carefully
- 2- Listening to needs and appropriately adjusting my message.
- 3- Strong presentation skills and confidence demonstrated by experience of delivering presentations in different
- 4- Languages to groups of five to fifty.
- 5- Able to present in front of Audience.

Customer service

- 1- Ability to quickly build rapport with customers and calmly deal with any problems as shown during my retail
- 2- Experience in high pressure environments.
- 3- Capacity to maintain professional relationships through email and other written correspondence

Teamwork

- 1- Ability to listen to clients and managers, perform my role to a high level and support colleagues, resulting in promotion.

Computer Skills

- 1- M.S office: Word, Excel, Power point, Dreamweaver, Web Design, Final Cut, Internet

Additional Skills

- 1- Computer skills: Microsoft Office, Internet.
- 2- Professional attitude, along with strong communication and organizational skills.

Events:

- Car promotion in midriff mall
- Data entry in mall and surveys

LANGUAGE

English: very good

Arabic: Mother language