



Sayed Nihad

Seeking a suitable position in a reputed organization, Where my experience and education can contribute to enrichment of myself and growth of the organization.

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📍 Dubai, UAE

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WORK EXPERIENCE

Warehouse logistics Executive Safexpress Logistics

07/2019 - 06/2021

Kerala, India

Supply Chain and Logistics Company in India offering logistics services & cargo services.

Achievements/Tasks

- Make sure that all inventory processes are completed on same day.
- Report potential risk that may initiate to concerned department.
- Executes monthly and weekly inventory analysis to identify discrepancy.
- Coordinate the pick up of material, Booking and Calculating transportation charges.
- Arrange transportation, schedule deliveries to meet customer demand without delay.
- Ensure proper and accurate inventory transactions are recorded.
- Facilitate the shipping of products from one destination to another.
- Ensure proper inventory transactions are recorded.
- Track the incoming shipment of inventory, coordinate with suppliers for on time delivery.
- Communicating with consignee and top management.

PERSONAL PROJECTS

A STUDY ON CUSTOMER NEEDS AT SAFEXPRESS PVT LTD
(01/2019 - 04/2019)

EDUCATION

Master of Business Administration Anna University

07/2017 - 09/2019

Tamil Nadu, India

Courses

- MBA in Logistics and Supply Chain Management

BACHELOR OF COMMERCE Calicut University

04/2014 - 04/2017

Kerala, India

Courses

- B.com Finance

SKILLS

Inventory control

Documentation

Administrative Duties

Data Entry

Warehouse Management

Shipping

Logistics Operations

WMS

Delivery Scheduling

Customer service

Warehousing

RF Scanning

COURSES AND TRAINING

CERTIFICATE IN LOGISTICS EXCELLENCE
(02/2019 - 05/2019)

Safeducate Learning

ADVANCED EXCEL (05/2019)

COMPUTER SKILLS

Microsoft Office (Excel, word ...)

Email

Socail Media

LANGUAGES

English

Full Professional Proficiency

Malayalam

Full Professional Proficiency

Hindi

Elementary Proficiency

SOFT SKILLS

Effective Communication

Teamwork

Problem solving

Adaptability

Critical Thinking

Responsible