



SUDHEESH KUMAR

Mob: +971521482541
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ENTERPRISING, HARD-WORKING AND TECHNICALLY SKILLED IN FOREIGN EXCHANGE AND ACCOUNTS known for accuracy, attention to detail and timeliness in managing disbursement functions for diverse-industry employers. Accounts and Management career experience in banking, foreign exchange, sales and marketing. Backed by solid credentials and proficiencies in generally accepted accounting practices as well as MS Office Suite, systems.

KEY SKILLS

- Buying and selling of foreign currency from public
- Currency related deals with Authorized dealers and banks
- Sending money to abroad through Swift transfer.
- Rate negotiation skill with customer
- Accounts Payable Processes & Management
- Invoices / Expense Reports / Payment Transactions
- Corporate Accounting & Bookkeeping
- Sales and Marketing
- Deal with different nationalities for sending money abroad sending money via telegraphic transfer and instant money products.
- Remittance complaint handling,
- WPS Handling, Documentation,
- AML Issues Handling

PROFESSIONAL EXPERIENCE

- VKC CREDIT AND FOREX SERVICES PVT LTD., KOCHI
- WALLSTREET FINANCE LTD, KOCHI
- BFC FOREX AND FINANCIAL SERVICES PVT LTD., KOCHI
- ORIENT EXCHANGE AND FINANCIAL SERVICES PVT LTD., KOCHI
- LEELA MEGH EXCHANG LLC, SHARJAH, UAE

DETAILED EXPERIENCE REPORTS

- **VKC CREDIT AND FOREX SERVICES PVT LTD, KOCHI**

Marketing Executive

12.04.2008 to 25.11.2009

Reference: Satheesh Kumar (Branch Manager, Kochi, Ph: 0091 9894187864)

Buying and selling of foreign currency, TC, Travel insurance.

- **WALLSTREET FINANCE LTD, KOCHI**

Forex Officer

05.02.2010 to 20.01.2012

Reference: Sajjan (Export Manager, Kochi, Ph: 9744791317)

Checking all India branches currencies and exporting currencies

- **BFC FOREX AND FINANCIAL SERVICES PVT LTD, KOCHI**

Customer Service Executive

12.03.2012 to 24.09.2013

Reference: Jojojosy (Branch Manager, Kochi, Ph: 903706100)

Buying and selling of foreign currency, TC.

- **ORIENT EXCHANGE AND FINANCIAL SERVICES PVT LTD, KOCHI**

Export Operation Executive

01.10.2013 to 14.02.2015

Reference: Rajesh P P (Export Manager, Ph: 904819998)

Checking all India branches currencies, exporting and importing currencies inside India and outside India.

- **LEELA MEGH EXCHANGE LLC**

Remitter cum Foreign Currency Cashier Sharjah UAE

29.09.2016 to 30.01.2018

Supervisor

30.02.2018 to 10.10.2018

Reference: Ratheesh Kuniyil (Branch Manager, Sharjah, Ph: 00971567693281)

Deal with different nationalities for sending money abroad, buying and selling foreign currencies and sending money via telegraphic transfer and instant money products. Remittance complaint handling, WPS handling, Documentation, AML Issue handling.

- **ORIENT EXCHANGE AND FINANCIAL SERVICES PVT LTD, KOCHI**

Senior Export Operation Executive

11.04.2018 to 30.06.2021

Reference: Rajesh P P (Deputy Manager, Ph: 904819998)

Checking all India branches currencies, exporting and importing currencies inside India and outside India.

EDUCATION

- **B.Com – 2007 (Completed)**
Mahatma Gandhi University
St. Thomas College, Kacherippady, Ernakulam
- **VHSE – 2001 (Automobile)**
Higher Secondary Board of Examination
SNDP Vocational Higher Secondary School, Adimaly

PERSONAL DATA

Father's Name : T K Sukumaran
Date of Birth : 12.03.1984
Nationality : Indian
Marital Status : Married
Languages Known : English, Hindi, Malayalam & Tamil
Hobbies : Traveling, Driving
Permanent Address : Thottukkara House
Machiplavu P O
Chattupara
Adimaly – 685561
Idukki District, Kerala

PASSPORT DETAILS

Passport No. : K6177864
Date of Issue : 07.12.2012
Date of Expiry : 06.12.2022

TECHNOLOGY SUMMARY

- MS Office (Word, Excel, Power Point)
- Windows (all)