



## SUDHEESH KUMAR

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Mob: +971521482541  
E-mail: sudheeshtsk@gmail.com

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**E**NTERPRISING, HARD-WORKING AND TECHNICALLY SKILLED IN FOREIGN EXCHANGE AND ACCOUNTS known for accuracy, attention to detail and timeliness in managing disbursement functions for diverse-industry employers. Accounts and Management career experience in banking, foreign exchange, sales and marketing. Backed by solid credentials and proficiencies in generally accepted accounting practices as well as MS Office Suite, systems.

### KEY SKILLS

- Buying and selling of foreign currency from public
- Currency related deals with Authorized dealers and banks
- Sending money to abroad through Swift transfer.
- Rate negotiation skill with customer
- Accounts Payable Processes & Management
- Invoices / Expense Reports / Payment Transactions
- Corporate Accounting & Bookkeeping
- Sales and Marketing
- Deal with different nationalities for sending money abroad sending money via telegraphic transfer and instant money products.
- Remittance complaint handling,
- WPS Handling, Documentation,
- AML Issues Handling

### PROFESSIONAL EXPERIENCE

- VKC CREDIT AND FOREX SERVICES PVT LTD., KOCHI
- WALLSTREET FINANCE LTD, KOCHI
- BFC FOREX AND FINANCIAL SERVICES PVT LTD., KOCHI
- ORIENT EXCHANGE AND FINANCIAL SERVICES PVT LTD., KOCHI
- LEELA MEGH EXCHANG LLC, SHARJAH, UAE

<b>DETAILED EXPERIENCE REPORTS</b>
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- **VKC CREDIT AND FOREX SERVICES PVT LTD, KOCHI**

**Marketing Executive**

**12.04.2008 to 25.11.2009**

**Reference: Satheesh Kumar (Branch Manager, Kochi, Ph: 0091 9894187864)**

Buying and selling of foreign currency, TC, Travel insurance.

- **WALLSTREET FINANCE LTD, KOCHI**

**Forex Officer**

**05.02.2010 to 20.01.2012**

**Reference: Sajan (Export Manager, Kochi, Ph: 9744791317)**

Checking all India branches currencies and exporting currencies

- **BFC FOREX AND FINANCIAL SERVICES PVT LTD, KOCHI**

**Customer Service Executive**

**12.03.2012 to 24.09.2013**

**Reference: Jojojosy (Branch Manager, Kochi, Ph: 903706100)**

Buying and selling of foreign currency, TC.

- **ORIENT EXCHANGE AND FINANCIAL SERVICES PVT LTD, KOCHI**

**Export Operation Executive**

**01.10.2013 to 14.02.2015**

**Reference: Rajesh P P (Export Manager, Ph: 904819998)**

Checking all India branches currencies, exporting and importing currencies inside India and outside India.

- **LEELA MEGH EXCHANGE LLC**

**Remitter cum Foreign Currency Cashier Sharjah UAE**

**29.09.2016 to 30.01.2018**

**Supervisor**

**30.02.2018 to 10.10.2018**

**Reference: Ratheesh Kuniyil (Branch Manager, Sharjah, Ph: 00971567693281)**

Deal with different nationalities for sending money abroad, buying and selling foreign currencies and sending money via telegraphic transfer and instant money products. Remittance complaint handling, WPS handling, Documentation, AML Issue handling.

- **ORIENT EXCHANGE AND FINANCIAL SERVICES PVT LTD, KOCHI**

**Senior Export Operation Executive**

**11.04.2018 to 30.06.2021**

**Reference: Rajesh P P (Deputy Manager, Ph: 904819998)**

Checking all India branches currencies, exporting and importing currencies inside India and outside India.

## EDUCATION

- **B.Com – 2007 (Completed)**  
Mahatma Gandhi University  
St. Thomas College, Kacherippady, Ernakulam
- **VHSE – 2001 (Automobile)**  
Higher Secondary Board of Examination  
SNDP Vocational Higher Secondary School, Adimaly

## PERSONAL DATA

Father's Name : T K Sukumaran  
Date of Birth : 12.03.1984  
Nationality : Indian  
Marital Status : Married  
Languages Known : English, Hindi, Malayalam & Tamil  
Hobbies : Traveling, Driving  
Permanent Address : Thottukkara House  
Machiplavu P O  
Chattupara  
Adimaly – 685561  
Idukki District, Kerala

## PASSPORT DETAILS

Passport No. : K6177864  
Date of Issue : 07.12.2012  
Date of Expiry : 06.12.2022

## TECHNOLOGY SUMMARY

- MS Office (Word, Excel, Power Point)
- Windows (all)