



# CHARITHA THENNAKHON

## PROFILE

Industrious and meticulous professional interested in an exciting role at a company; wherein, extensive knowledge in finance, accounting, strategic planning, business acumen and analytical skills can benefit the company.

## CONTACT



+971 50 449 4308



[chathugodiva@gmail.com](mailto:chathugodiva@gmail.com)



Dubai



[www.linkedin.com/in/charitha-sujeevani-acma-cgma](https://www.linkedin.com/in/charitha-sujeevani-acma-cgma)

## WORK EXPERIENCE

**Regional Executive Cost Controller (MENAT & UK) | Godiva Chocolatier LLC - Dubai, UAE.**

01/2019 to 02/2022

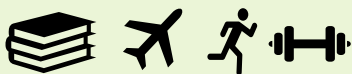
### Main responsibilities

- ✓ Strategy Implementation
  - Involvement in pricing strategy which covers creating different price points & margins to the management, along with the cost sheets & competitor study.
- ✓ Analytics & reporting
  - Perform various types of analysis, facilitate prerequisites of analytics, prepare reports, and share the insights with management and respective stakeholders to meet the different types of business requirements and achieve objectives.
    - BOM analysis & review
    - Monthly usage analysis report
    - Cost of Goods Sold (COGS) report
    - Gross Margin (GM) Analysis report
    - Cost analysis for offers & promotions
    - Analyzing the change in Landed Cost
    - Variance analysis (yearly, monthly, forecasted vs actual)
    - Other reports to Operations/ marketing/ corporate sales/ purchasing/ accounts/ Auditors etc.
- ✓ Training & Coaching
  - Provide necessary trainings and coaching to members in the team on cost control & information systems.
- ✓ Change management, system migration, transformation & system monitoring
  - Monitoring the applications and effectiveness of the organization's information systems (BI Tool: Qlik sense, ERP system, Micros etc.).
  - Active involvement in modifying & newly introducing essential processes & policies across all regions of the company.
  - Play a vital role in change management in the Company while shifting the ERP system from FMC to Axapta.
- ✓ Implementation of best practices and communication
  - Share best practices & communicate with other regions with the aim of standardizing the different processes across all regions to maintain consistency

## SKILLS

Working under pressure	100%
Time management skills	100%
Team working skills	100%
System/Excel/IT literacy	75%
Project management skills	75%
Problem-solving skills	100%
Presentation skills	75%
Multi-task management	80%
Interpersonal skills	90%
Confidence & leadership skills	100%
Communication in English	100%
Commitment and eagerness	100%
Commercial Awareness	75%
Analytical skills	80%

## INTERESTS



## NON-RELATED REFEREES

Mr. Shiv Balan  
Finance Director MENAT & UK  
Godiva Chocolatier LLC  
Unit 206, Building 3, Emaar Business Park,  
Sheikh Zayed Road, Dubai. UAE.  
Mobile: +971 55 552 1413  
Email: [shiv.balan@godivamea.com](mailto:shiv.balan@godivamea.com)

Miss. Margaret Maalouly  
Human Resource Professional  
PSI (Consultant, Learning Solutions) Middle  
East,  
Mobile: +971 52 854 3665  
Email: [margaret.maalouly@psionline.com](mailto:margaret.maalouly@psionline.com)

### Executive Cost Controller (UAE) | Godiva Chocolatier LLC - Dubai, UAE.

12/2015 to 12/2018

### Junior Executive (Finance) | People's Leasing & Finance PLC - Colombo, Sri Lanka.

03/2013 to 10/2015

#### Highlights

- ✓ Active member of Award-Winning Annual Report Team (conducted by the CASL)
- ✓ Dealt with banks regarding the borrowings obtained by the company
- ✓ Prepared Bank reconciliations on daily basis
- ✓ Prepared monthly long-term borrowing cost of the company
- ✓ Involved in preparing & maintaining accounting records for the head office & several branches in compliance with Sri Lanka Accounting Standards (SLRFS & LKAS)
- ✓ Maintained coordination with the network of 90 branches to facilitate the monthly accounts preparation process
- ✓ Performed month end closing process for few branches
- ✓ Reviewed daily cash & cheque banking process
- ✓ Monitored the applications and effectiveness of the organization's information systems

### Trainee Analyst | Amba Research Lanka (Private) Limited - Colombo, Sri Lanka.

03/2012 to 09/2012

Successfully underwent the Trainee Analyst training program which covers; financial modelling, equity valuation techniques, investment note writing

## ACADEMIC & PROFESSIONAL QUALIFICATIONS

**ACMA, CGMA | Chartered Institute of Management  
Accountants - London, UK.**  
October 2018

**Bachelor of Arts - Business and Management (Second Class  
Honors (Upper Division) | Northumbria University, United  
Kingdom**

(Curriculum followed in Sri Lanka at: Business Management  
School, Colombo 6) November 2011

**G.C.E. Advanced Level (High School Diploma) | Commerce  
Stream| St. Clare's College - Colombo 6, Sri Lanka**  
2006/2007