



ANDREW C. ROLDAN

056-8753615/ 055-7121347

andrewroldan26@gmail.com

CAREER OBJECTIVE:

An experienced sales assistant who enjoys client interaction, working on a shop floor and selling to the public. Articulate with excellent negotiating skills and an ability to provide a highly personalized service to customers. Able to make sure that goods are attractively displayed and confident enough to assist unsure customers with product selection.

SKILLS & QUALIFICATIONS:

- Having a friendly & professional manner.
- Able to commit at short notice to overtime during busy trading periods.
- Aware of brand marketing, pricing and positioning.
- A proactive and passionate attitude towards sales.
- Have the ability to listen to the customer needs.
- Knowledge of cataloging and inventory techniques.
- Physically fit and able to walk around for long periods as well as do lifting.

WORK EXPERIENCE:**SPINNEY'S DUBAI L.L.C**

Customer Service Assistant/ Sales Merchandiser
(May 6,2020- May 6,2022)

Duties & Responsibilities

- Politely greet and assist each customer especially those in needs.
- working closely with other merchandisers to plan product ranges
- handles a store's inventory levels and product displays.
- returns and exchange.
- Making inventory report on the stocks and requisition of new stocks.
- clearing any unwanted products from displays and monitoring the sales performances of products.

ALMARAI EMIRATES L.L.C DUBAI UAE

Sales Assistant/Customer Service
(August 20,2013-January 10, 2019)

Duties & Responsibilities

- Assisting customers in the selection and purchase of items.
- Completing sales sheets at the end of the day.
- Ensuring that the shop counter is always manned.
- Processing cash and credit card transactions accurately & efficiently.
- Managing the till, taking money from customers and hanging out receipts.
- Checking the inventory listing with actual stock on the shop shelves and reporting and discrepancies to managers.
- Handling customer complaints in a professional and diplomatic way.
- Keeping the shop floor clean and tidy at all times.
- Setting up promotional displays.
- Attending training sessions.

MANG INASAL INC PHILIPPINES

Team Leader
JAN-2010-APRIL 2013

MAGIC DEPARTMENT STORE, I.S PHILIPPINES

Sales Associate
MAY 2009- NOV 2009

EDUCATION:

College Level
Bachelor of Science in Nursing (2004-2007)

PERSONAL INFO:

Birth Place: Narvacan, I.S Philippines
Civil Status: Married
Language Spoken: English, Tagalog

REFERENCES:

Available upon Request

