



# Riswan Lambeth Kaithapuram

## Certified Management Accountant

Certified management accountant with a passion for financial analysis and strategic planning. Seeking to leverage expertise in optimizing financial processes and enhancing business performance. Committed to delivering accurate insights and contributing to the organization's growth.

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## EDUCATION

### Certified Management Accountant - USA Institute of Management Accountants

06/2021 - 04/2023

#### Courses

- Financial Planning, Performance and Analytics.
- Strategic Finance Management.

### Bachelor of Business Administration Kannur University

07/2017 - 11/2020

## WORK EXPERIENCE

### Finance and Accounting Intern BIN MOHAMMED ASSOCIATES, CHARTERED BUSINESS CONSULTANTS

06/2023 - 12/2023

Kannur, Kerala, India

#### Achievements/Tasks

- Assisted in the preparation of financial statements and reports.
- Managed and maintained accurate financial records.
- Processed accounts payable and receivable transactions.
- Analyzed financial data to identify discrepancies and resolve issues.
- Worked with local accounting standards specific to GCC countries.
- Collaborated with cross-functional teams to gather financial information.
- Participated in training sessions on VAT regulations.
- Participated in training programs to enhance financial and accounting knowledge.
- Prioritized tasks to ensure timely completion of financial activities.

## SKILLS

Power BI

Microsoft Excel

Microsoft PowerPoint

Financial Analysis

Attention to Detail

Reporting Requirements

Communication Skills

Problem Solving Skills

Analytical skills

Teamwork

## ACADEMIC PROJECTS

A Study on Public Reaction About Traffic Rules and New Traffic Rules in India

- Spearheaded a team of 4 members.
- Planned, Directed, Managed and collected feedback based on a survey.
- Analyzed the collected data and arrived at conclusion on the people reactions.

## CERTIFICATES

Master Microsoft Power BI in 21 Days

Udemy

IMA Data Analytics & Visualization Fundamentals  
Certificate®

IMA | Institute of Management Accountants

## LANGUAGES

English

Full Professional Proficiency

Malayalam

Native or Bilingual Proficiency

Tamil

Elementary Proficiency