



MR. SHANITH THEKKETHALAKKAL

Warehouse & Logistics Operations Manager

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WORK EXPERIENCE

ASST. WAREHOUSE & LOGISTICS MANAGER

Expo City Dubai Jan 2023 – Present

Expo 2020 July 2021 – Dec 2022

Emrill Services LLC | www.emrill.com Dubai, UAE

Lead the Logistics operations, Material Management, Distribution, Warehousing & Ad-hoc activities

Key Result Areas:

- ◆ Oversee all warehouse activities, including receiving, storing, organizing, and dispatching goods efficiently.
- ◆ Ensure optimal utilization of warehouse space and implement inventory management best practices.
- ◆ Develop and enforce standard operating procedures (SOPs) to improve warehouse processes and productivity.
- ◆ Implement safety guidelines and protocols to create a secure working environment for all warehouse staff.
- ◆ Monitor inventory levels and conduct regular stock checks to ensure accuracy and prevent stockouts or overstocking.
- ◆ Implement a robust tracking system to maintain real-time visibility of inventory movements and update stock records accordingly.
- ◆ Coordinate with procurement and sales teams to forecast demand and plan inventory.
- ◆ Plan and execute transportation routes for incoming and outgoing shipments, considering cost, time efficiency, and environmental impact.
- ◆ Collaborate with external transportation partners and negotiate contracts to ensure cost-effective transportation solutions.
- ◆ Monitor the performance of third-party logistics providers and implement corrective actions when necessary.
- ◆ Lead, train, and supervise warehouse staff, fostering a positive work environment, and encouraging a culture of efficiency and teamwork.
- ◆ Conduct performance evaluations and provide regular feedback to enhance the skills and productivity of the warehouse team.
- ◆ Implement and maintain quality control processes to ensure accuracy, integrity, and quality of goods handled in the warehouse.
- ◆ Comply with all legal and regulatory requirements related to warehousing, transportation, and safety standards.
- ◆ Identify opportunities for process improvement and cost optimization within the warehouse and logistics operations.
- ◆ Implement innovative technologies and automation to enhance efficiency and reduce operational costs.
- ◆ Collaborate with other departments such as sales, procurement, and customer service to ensure a seamless flow of information and efficient order processing.
- ◆ Provide regular reports and updates on key performance indicators (KPIs) related to warehouse and logistics operations.
- ◆ Perform Injury and Incident investigations

CARGO OPERATIONS SPECIALIST

Emirates Skycargo | www.emirates.com Dubai, UAE
Jan 2015 – July 2021

Control day to day activities in the operations department which involves planning, staff deployment & management in line with the regulations.

PROFILE

Result-driven Warehouse & Logistics Operations Manager with 13 years of experience in Leading position for Multiple Airlines & Expo2020

HIGHLIGHTS

- Logistics & Transportation
- Warehouse, Inventory & Management
- Order & Distribution Management
- Asset Management & Dissolution
- Event Logistics Management
- Strategic Planning & Implementation
- Service Recovery & Reverse Logistics
- SOP, SLA Management & KPI Analysis
- Cost Reduction Initiatives
- People Management & HSE expert
- Operations Management & Scheduling
- HSE Management & Quality Control
- Client & Stakeholder Relationship
- Dangerous goods & Cargo Handling
- Air Freight Operations & Planning
- Cargo Quality, Standards & Procedures

EDUCATION

B.TECH MECHANICAL ENGINEERING

UNIVERSITY OF CALICUT 2010

DIPLOMA IN CARGO OPERATIONS

IATA 2011

CERTIFICATIONS

Dangerous Good Regulation- GCAA

A1 Cargo Course- LCAG-Germany,

Warehouse Management

Special Loads and Ramp Handling

Aviation Security Training

GDP certification for special handling of -
pharmaceutical shipments
Integrated Cargo Applications
Human Factors at Work Place
Airside & Ramp Safety
Safe ULD Handling
Data Privacy Basics
Safety Management System (SMS)
Information Systems Protection
FLS (Front Line Supervisor)
PTW (Issuing Permits to Work)

SKILLS

INTERACTION & COMMUNICATION
ORGANIZATION & CO-ORDINATION
LEADERSHIP
PROBLEM SOLVING
CLIENT LIAISON
CRITICAL THINKING
PROACTIVE
LEARNING & DEVELOPMENT

IT & RELATED APPLICATIONS

MS OFFICE
SAP - SKYCHAIN
WMS – ROSMIMAN
I Cap Developer
MOSAİK VIEW, MRS
UNISYS, APPOLO, JETTAINER,
CARGO IQ

LANGUAGES

ENGLISH
HINDI
MALAYALAM
TAMIL

PERSONAL

Birthday : 22 June 1989
Relationship : Married
Nationality : Indian
Driving License : UAE (Manual-DDC)

Key Result Areas:

- ◆ Monitor quality standards of all Cargo, courier and mail within areas such as Manifesting, Build-up, Break down, Updating, Import Docs and Acceptance & Delivery, Ramp, Planning, Perishable, Quality & Tracing of Hub operations
- ◆ Optimize operations by handling the day-to-day activities to & driving improvement initiatives
- ◆ Acquire high level of accuracy through inventory analysis & optimum stock level management
- ◆ Maintain quality and standards by training the team in accordance with the requirements whilst Complying with the published performance standards (IATA & other CHM standards)
- ◆ Review performance standards, Set KPI & reports progress
- ◆ Build a safe and secure environment by providing safety awareness briefings to team in order to avoid any incidents
- ◆ Prepare SLA & SOP & for operational departments
- ◆ Perform audit and provides reports to senior management
- ◆ Act as the focal point for new projects & Establish and document process and procedures
- ◆ Contribute to the identification of opportunities for continuous improvement of systems, processes and practices, cost reduction and productivity improvement
- ◆ Identify root cause for discrepancy and suggest preventive action
- ◆ Investigate mishandled Cargo cases to ensure that the efficiency gaps are identified and recommendation is provided to management for process improvement
- ◆ Follow up on station complaints and claims to ensure that they are handled accurately and efficiently

TRACING & COOL ULD SALES COORDINATOR

Lufthansa Cargo | www.lufthansa.com Sharjah, UAE

May 2012 – Dec 2014

Monitor shipments with discrepancy and process orders for temperature-controlled containers according to requirements World-Wide

Key Result Areas:

- ◆ Facilitate and Leasing of Cool Containers across Lufthansa network.
- ◆ Investigate & Provide service recovery & Discrepancy management for all LH Destinations worldwide
- ◆ Ensuring accuracy in data transmission by monitoring Freight Forwarding Message (FFM)
- ◆ Ensure that goods are shipped in the most timely and effective manner according to documented process, selecting the mode of transportation and tracking the shipment from pick up through delivery all the while targeting cost reduction, freight saving, service and contractual requirements
- ◆ Utilize various transportation providers to facilitate material movement planning and scheduling
- ◆ Work closely with providers to assure efficient and effective execution of defined processes and good transportation. Also maintain records of order fulfilment, pricing and contractual obligations
- ◆ Verifies inventory locations and availability of shipment against requirements specified in Order

PRODUCTION AND PLANNING SCHEDULER

Fortune Elastomers Ltd - VKC | www.vkcgroupp.com Kerala, India

Sep 2010 – Feb 2012

Planning, scheduling, releasing and tracking in liaison with engineering, quality, purchasing, manufacturing and logistics department

- ◆ Track, Manage and report daily manufacturing workload, provide feedback to engineering on in-house v/s subcontracted manufacturing hours.
- ◆ Monitor, analyse and reports performance to schedule production activities utilizing information derived from material and production control systems.
- ◆ Coordinate with departments and project managers to identify and resolve issues regarding budget and delivery.
- ◆ Identify and resolve supplier and internal errors that result in budget saving and reduce discrepancies.
- ◆ Occasionally visit customers' sites to present Company's capabilities and to gather information on existing and upcoming projects.