

RAVINDU RISHAN

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Career Objective

I am actively seeking a position aimed at the next step of my career and wherein I can offer my previous experience and skills within the different facets of the organization, and hopefully make a change for the organization as well as myself.

Professional Skills

- Adaptability and ability to work under pressure
- Professional in MS office
- Install, configure, administer, and troubleshoot windows & Operating systems And cctv camera
- Fast learner, highly-dedicated and committed to work
- Carefulness with the workflow and attention to detail
- Get along very well with people at all levels
- Professional In Data Analysis

Professional Experience

- **BAEZ (UAE)**
2020- Present
 - Data entry
 - Computer troubleshooting
- **Sri Lanka online**
2016-2019
 - Network components and functions.
 - Assemble computers.
 - Install Software.
 - Install and configure peripherals.
 - Maintain computers and peripherals.
 - Upgrade software.
 - Upgrade hardware.
 - Setup and maintain network system.
- **SERARCH ADVANCE Technology**
April 2015 – 2016
 - Maintaining Network Connections between warehouse and other locations.
 - Solely prepared and executed union corporate sale
 - Install, configure, administer, and troubleshoot
 - Full responsible in IT related Equipment's
- **Novelty copm.InformationTechnology Pvt Ltd.**
2014-2015
 - Check and resolve customer issues
 - Install, configure, administer, and troubleshoot
 - Partially working as a Team leader for customer care
 - Monitoring customers credit limit.
 - Withheld fraudulent activation of customers
 - Prepare daily roster and time sheets for the employees.

Educational Background

- **GCE Advance Level 2014– Meegoda College**
- **GCE Ordinary Level 2011 –Megoda college**
- **Network engineering (NVQ Level 4)– Vocational Training Authority – Colombo 05**
- **Computer Hardware Engineering technologies – (NVQ Level 4)– Vocational Training Authority – Colombo**
- **CISCO router & switch -VTA Colombo 05**
- **CISCO IT Essential –VTA Colombo 05**

Personal Information

- Birth Date : May. 22, 1995
- Marital Status : Unmarried
- Sex : Male
- Age : 25years' old
- Nationality : Sri Lanka
- Religion : Sinhala
- Language : English, Sinhala,
- Driving License : Sri Lanka Driving license

Reference will available on request