



# VIBIN JOSE VARGHEESE

QUANTITY SURVEYOR

## JOB OBJECTIVE

Seeking Quantity surveying with an organization of high repute in Facilities Management sector

## PROFILE

A dynamic professional with **12 years 06 months** of rich experience in Quantity Surveyor, out of **which 09 years 06 Months in Dubai**, and **3 years in India**, in the MEP construction industry and Facility Management.

## CONTACT

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## PERSONAL DETAILS

Date of Birth – 15<sup>th</sup> March 1988  
Present Address – Karama, Dubai  
Nationality - Indian  
Marital Status - Married

## EDUCATION

**Morning Star Polytechnic college**  
2005 - 2008  
Diploma in Electrical and Electronic Engineering

## WORK EXPERIENCE

**BK Gulf LLC - Quantity Surveyor**  
July 2013 to Present

- Determining project budgets, measuring project quantities, preparing contract documentation (such as Bills of Quantities and cost control documents), administering contracts, and preparing final accounts
- Preparing preliminary cost advice, feasibility estimates, cost planning, progress, and final payments in connection with a contract or sub-contract and evaluating construction work
- Evaluating tenders, cost estimates, manage contracts.
- Preparing and agreeing on payments applications/ valuations in accordance with the terms of the contract conditions.
- Maintaining schedule for variation, billing, claiming and payments

**On Going Project - BK Gulf Facilities Management**  
August 2015 to Present

- JA Resort & Hotels – Cost Plus
- Equinix Data Centre
- Dubai Airwing

**Project Handled - BK Gulf Facilities Management**

- Abdulla Al Rostamani Properties
- The Central Residence – Asteco – Deira
- The Dubai Fountain
- The Address Hotel
- Abu Dhabi International Airport – Midfield Terminal Building

## TECHBICAL SKILLS

DWG True View  
Build Smart  
Blue Beam  
Office 365

## LANGUAGES

Tamil  
English  
Malayalam  
Hindi

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### Project Handled - BK Gulf LLC

July 2013 to July 2015

- Al Wasl Box Park Development – Al Wasl Road, Dubai.
- MAA Villa
- Expo 2020 Site Office – Dubai
- Lehabab Office Fit out & Food court - Jebel Ali

### Silpa Construction LLC – India – Assistant Quantity Surveyor

Feb 2010 – Mar 2013

- Supporting the Contract Manager and Commercial Team in the day-to-day management of a portfolio of contracts
- Assisting in the preparation of tender documents as required by procurement including preparation of Bills of Quantities
- Assisting in the analysis of tenders and preparing tender reports during all stages of procurement
- Assisting in the preparation of regular management reports, estimates and cost plans in line with the brief
- Measurement of works in accordance with the various standard methods of measurements
- Maintaining contract records and correspondence
- Managing Contractor relationships as required to deliver the

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## SKILLS

