

A MOHAMED KASIM

QUANTITY SURVEYOR (7+ Years Experience)

Email: mohamedkasim1992@gmail.com

Mobile: +971 58 212 0690



Objective

To serve in a dynamic organization and to be a part of a team of highly talented and dedicated professionals, which will allow me to explore myself completely and realize my potential.

Summary

Civil Engineer with 7+ years experience, having strong knowledge in Construction Methodology, Technical abilities and good coordination skills with client / consultant / sub-contractor.

Professional Experience (7+ Years including 5 Years UAE Experience)

Organization	: PEARL GARDEN LANDSCAPE & IRRIGATION SERVICES LLC, UAE
Designation	: Quantity Surveyor
Duration	: March 2017 – Present

Roles & Responsibilities

As Post Contract

- Preparing the budget for the entire project and finalizing with Project Manager.
- Compare tender and construction drawings to identify variations; record these variations in accordance with the agreed site procedure.
- Undertake thorough analysis of rate and process for variation works.
- Prepare monthly invoice based on works completed at site.
- Certifying sub-contractor payment application.
- Raise variation and payment application to the client and track the record.
- Monitoring and approving MRF and purchase order and ensures that expenses are within the budget.
- Prepare Material Reconciliation report based on stock statement.

As Pre-Contract

- Preparing routine estimate under the supervision of Chief Estimator.
- Review of received tender documents including conditions of contract and all tender clarifications.
- Floating subcontract package and evaluating the received quotation with all the comparison statement and proper price analysis based on the tender requirement.
- Identifying the insufficient information in the tender documents and raise for tender clarification.
- Precise quantification of entire work scope and pricing as per the tender document.

- Attending Pre and Post Tender Clarification Meetings and involved in the project finalization with the management prior to awarding.
- Prepare and finalizing the Bill of Quantities (BOQ) as per quantity take-off and costing of materials, labor and all other items deemed necessary for having a direct and mark-up cost.

Major Projects Handled

- Landscape and Infra work package at Jumeriah Bay Island 2 for Meraas Development - AED 32,900,000
- Route 2020-Metro Project (Landscaping Works) for RTA - AED 40,000,000
- Hard Landscape package for Dubai Silicon Oasis Authority (DSOA) – AED 47,000,000
- Landscaping works at Deira Waterfront for ICD – AED 25,000,000
- Hardscape works at Al Jada for Arada – AED 28,000,000

Organization : Zack Construction Company, India
 Designation : Quantity Surveyor
 Duration : June 2014 – November 2016.

Roles & Responsibilities

- Subcontractor bill Certification
- Receiving the quotation and making comparison.
- Preparing schedule and monitoring work flow of the project.

Skills

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|----------------------|-----------------------------|
| • Quantification | • MS Office (Word & Excel) |
| • Estimation | • Plan swift |
| • Cost Controlling | • AutoCAD |
| • On Screen Take off | • Sub Contract Finalization |

Seminar Attended

- ISO 9001 Quality Management System
- OHSAS 14001 Occupational Health & Safety Management
- Plan swift Software Training

Qualification

- Accomplished **BACHELOR DEGREE IN CIVIL ENGINEERING** in **2014** from Anna University, India

Personal Description

Date of Birth : 30-06-1992
 Nationality : Indian
 Language Known : English, Hindi, Tamil & Malayalam