



CONTACT



29/11, Pallidora Road
Dehiwala, Colombo, Sri
Lanka



(+94) 752422425
(+971) 564623048



mendiswasun@gmail.com

SKILLS

- Proficiency in MS office applications
- Excellent Customer negotiation skills
- Problem Solving skills
- Client Relations
- Fluent in English and Sinhala languages
- Team working
- Clear communication

REFERENCES

Janath Binendra

Senior Administrative Executive
Alliance Finance
Borella – Sri Lanka
(+94) 760036183

Rishi Mehelath

Director
Automob Lanka Mechanics Pvt.
Ltd.
Colombo – Sri Lanka
(+94) 778007467

WASUN MENDIS

I am a self-motivated and flexible individual. I am willing to meet demanding challenges. I enjoy working as a team member and I am comfortable in communicating with people at all levels. I am sure that I will adapt to any type of working environment and be a valuable member of the working team.

PERSONAL INFO

Full Name : Wasun Kavinda Mendis
Date Of Birth : 09/06/1999
Age : 23 yrs
Nationality : Sri Lanka
School : Ananda College – Colombo
Passport No : N8096414
Current Location : UAE AL Satwa

WORK EXPERIENCE

IT Operating & Administrating Executive (02nd Aug 2019 – 30th Apr 2022)

Automob Lanka Mechanics Private Limited – Sri Lanka

Site Supervisor (Feb 2019 – Jul 2019)

Sanken Lanka - Maldives

Business Promotional Officer (Oct 2018 – Jan 2019)

Alliance Insurance Lanka

EDUCATIONAL QUALIFICATIONS

BSc. in Information Technology (Undergraduate)

University of West London

SQA Advanced Diploma in Computer Science

American National College

G.C.E. A/L (2018)

Ananda College Colombo 10

Business studies	C
Economics	S
General English	S

G.C.E. O/L (2015)

Ananda College Colombo 10

Health Science	A
Buddhism	C
Commerce	C
History	C
Mathematics	C
Science	C
Sinhala Language	C
Drama	C
English Language	C

EXTRA CURRICULAR

- 1st XV College Rugby player (2014 – 2018)
- Vice Captain of school Rugby Team