

Jayaprakasan Thikkal

Security Manager

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CAREER OBJECTIVE : Seeking to secure a challenging and responsible position in a highly developed professional environment by working on cutting edge technologies where I can effectively utilize and enhance my acquired knowledge and experience at the optimum towards team oriented services while making a positive contribution in achieving the organizational goals.

WORK EXPERIENCE

Presently working as a Security Manager in POWER FORCE SECURITY SERVICE L L C, Sep 17th 2021 to till date. FIST SECURITY AND SAFETY L L C (Brach Of Tanzifco Emirates) as a Security Manager 2007 to 2021 Project sites:- Awqaf all project-Integral studio city- Dubai Foundation -Jaleel Trading Dubai-Tecom sites (Dubai Media City, Dubai Internet city, Dubai Knowledge Village, Dubai International Academic City, Dubai Studio City, Dubai Outsource zone, Dubiotec, Dubai e-hosting, Karaffi National, Ministry of Public Works, Saudi Bell, EMIRATES SECURITY SERVICE L L C 25th December 2002 to 15th December 2005 Project :- TECOM site SAMACOM

SUMMARY OF JOB RESPONSIBILITIES (SECURITY MANAGER)

Processing Online Application in SIRA website (Renewal/New/Temporary/Permanent Card) Take care the SIRA training procedure/Basic Training Security Guards for (SIRA)/Responsible to manage all the Security Guards training according to the client's requirement./Responsible and manage the Security uniform and needs/Co- ordinate with the operation team to operate company sites/Patrol the Company different sites check log books and S/G, s at the sites/Meeting the client and handle the complains and to give them immediate response/Control room operations like Fire Alarm system, Elevator access control, Car park access control, Radio communication monitoring etc/Direct and control the officers under the command, this includes discipline, performance, grooming standard and individual equipment inspection/Check thoroughly all the property perimeter patrol, reports, checklist, key control log, inventory list and log book from previous and ongoing shifts then Log, report and follow-up the discrepancies/Brief and pass on all information relevant to the case, so next supervisor continue with the investigation/Implement emergency response procedure in the event of fire alarms, reported fire, security related guest and associates complaints, etc. Assist and give support to all departments requesting for security assistant including first aid treatment and immediate evacuation/Receive, check and inspect all delivered items, equipment, supplies and materials intended for the property in the absence of receiving officer especially on emergency cases, are true and correct as per documentation.

Conduct initial investigation/inquiry to incidents, theft pilferage, losses, injuries, casualties during the shift and submit report to follow up

Job Trainings

Attended orientation program related to the guest care services and their satisfaction.

Certificate of Achievement **UP Your Service College** training 101,102,103&104 (Dubai)

Imparted with the basic training on fire fighting and to handle the medical emergency situation trained by Dubai Group Security (Tecom).

Emergency Evacuation and lift rescue operation trained by ETA ESCON Group

Basic Security Training Course (Certificate) passed from Emirates Transguard Group (DPS on November 2008)

Surveillance through CCTV with smart search option, image filtering, and alarm alert feature in most advanced digital & DVR system (SAMACOM-Dubai Satellite communication centre)

Dubai Police Academy-Security Manager Course Passed on 2017 Reg. No.2019 0703 291688

LMV-Driving License issued by Government of Dubai, License No.1625617,

Issued Date: 24/04/2010, Expiry Date: 05/10/2025, Place of Issue: Dubai.

Educational Qualification

Secondary school living certificate (S S L C Kerala govt.) Passed 1987

Pre-Degree Course (Calicut University in Kerala Govt, India. 1989

Diploma in Electrical Engineering Govt.OF Kerala state, India. 1992

COMPUTER KNOWLEDGE

Certificate course in Basic Computer MS Word, excel, Power point, Internet and e-mail, outlook express

Training completed Horizon software system (Tanzifco emirates L L C)

Training completed Portal Sira software system (Dubai police)

Languages Known

I can speak, read and write the English, Hindi, Tamil and Malayalam languages very well. Also having good conversation and correspondence skills.

Passport Details

I am the bearer of Indian Passport No. V9217187 which was issued at regional Passport Office, Kozhikode, Kerala 9th May 2022 and will expire on 8th May 2032.

Visa Status

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| Name | : Jayaprakasan Thikkal |
| Age | : 51 Years |
| Nationality | : Indian |
| Date of Birth | : 25 th April 1971 |
| Gender | : Male |
| Civil Status | : Married |