



# Muhammad Najam ul Saqib

Logistic In charge

*A highly adaptable, quick to learn, capable for adjusting myself according to the different need, I believe in hard work and always fulfill my responsibilities with a positive attitude and confidence over the skills and competencies which I have developed during my experience of 6 years.*

## EDUCATION

### **BSC(Electrical Engineering Technology)**

Riphah International University,

Faisalabad, Pakistan

2014-2019

### **DAE (Electrical)**

Govt Staff Training College ,Faisalabad,

Pakistan

2010-2013

## Skills

- Demand Planning
- Capacity management
- Team Management
- Staff Management
- Microsoft Office Skills
- Strategic Planning
- Problem Solving

## COMPUTER SKILLS

- MS Office
- Windows
- Software
- Hardware

## WORK EXPERIENCE

### **Logistic In charge**

**JULY2018 – SEP 2021**

Khawaja Cotton Industry.

(Engineer)

- On hand experience operation & Maintenance of 440kV substation switching operations,
- Maintenance Of Generator,Transformer,Switch gear,etc.
- PLC and Security System.
- Operation and Maintenance of refueling system.
- Responsible for LV Power ,lighting,lighting protection,fire alarm,public address,data/invoice
- Hiring selection and training staff.
- Maintaining the safety measures at job site.
- Ensuring that quality control requirements are met.
- Inspected and Documented work conducted.
- Commissioned of substation.
- Conducted inspections for all electrical work.
- Installation of power and lighting system .
- Responsible for cable size calculation ,cable scheduling,and its route,
- Pre-commissioning all electrical equipment.

### **Electrical Engineering Intern**

(Thermal Power Station Faisalabad)

**APR 2019 - JUL 2019**

(Wapda Engineering Academy)

**JUL 2017-AUG 2017**

- PID Drawing.
- Building electrification.
- Drawing Preparation.
- Laying of Instrument cables according to Schedule.
- Termination drawing.
- Termination of electrical motors.
- Junction box termination.
- Field instrument termination.

## CONTACT

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Dubai

## COMPETENCIES

- Leadership
- Lean Thinking
- Performance Tracking
- Problem-Solving
- Project Scheduling
- Risk Assessment
- Strategic Planning

## REFERENCES

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TO BE FURNISHED UPON REQUEST

## Sales and Marketing.

Sep2014 – Dec2019

NEON Electronics Faisalabad ,Pakistan.

- Maintain inventory and ensure items are in stock
- Ordering stock for market from finished good warehouse
- Keep up with fluctuating supply and demand.
- Analyze operating and financial statements for profitability ratios
- Ensure standards for quality, customer service and health and safety are met
- Monitor local competitors
- Ensure hours of operation are in compliance with local laws
- Maintain store's cleanliness and health and safety measures

## DOMAIN SKILLS

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- Planning of work
- Coding skill.
- Problem solver.
- Communicates well.
- Passion for learning.
- Learn for mistake.
- Transportation risk analysis