

# Alex Kawalya

## Application for a job opportunity

Dubai

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Visa status: Own Visa

- God fearing, hard working and committed

Willing to relocate: Anywhere

## Work Experience

### **Office boy/messenger, events management (video technician), cleaning, waiter, steward, picker/packer, Maintenance and many more**

Prg warehouse, Almoe Events Company and serve u facility management respectively. - Dubai  
May 2017 to Present

- Hard working committed to the work given to me, time cautious, work under pressure, job is my first priority and my boss, committed to work and team work is my happiness.
- One (1) year Marriott hotel working as a waiter, steward.
- Five (5) months at Al hakawati restaurant as a steward
- Four (4) months packing, labeling and loading at emirates post group.

### **Job preparations for video**

Almoe Av productions – Dubai

August 2019 to August 2020

- Preparations led screens, TV screens, camera, cleaning and dusting all screens.
- Cable assorting

### **Office Assistant**

PRG Gear House - Dubai Investment Park  
June 2017 to July 2019

- Vacuuming the office premises
- Receiving and recording stationery
- Mopping and wiping all working tables
- Serving tea

## Education

**High school or equivalent in Basic knowledge and skills on everything for  
Example business administration, food and nutrition, socializing with people and many more**

Light college katikamu for advanced level and Buziga Islamic for ordinary level - Dubai  
March 2019 to Present

## Skills

- 1.Office management. (2 years)
- Events job preparations (2 years)
- Cleaning and maintenance