

# AYESHA SHAHZAD

ENGINEER / WRITER / ARTIST

GRADUATING MAY 2021



## ABOUT ME

Breaking the glass ceiling by being a passionate Mechanical Engineer striving to create a world where more women are empowered in the field of STEM.

## EXPERIENCE

- 2018 **Emerson, Dubai, Jebel Ali Quality Assurance Intern**
- Inspecting and confirming control valve parts that are received in IRI (Incoming Receiving Inspection)
  - Checking the availability of Material Test Certificates in server for the incoming parts as required and making certificates.
  - Inspection & Tagging of Lifting Tools as part of safety initiatives.
  - Updating of Production Log files each period.
- 2019 **Digital Media Engineer Aramex - Dubai Logistics City, Dubai**
- Support process Excellence Managers on project
  - Visual Management - Creating dashboards, visual management boards, digital dashboards.
  - Coordination & Managing Aramex Lean Program
  - Analyze to drive deep business / process insights
  - Create Reports and Project Management Support.

## EDUCATION

### Pristine Private School

2010 - 2014 | High School

### Rochester Institute of Technology, Dubai

2015-2018 | Bachelors of Science in Mechanical Engineering

### University of Bolton

2018-2021 | BEng (Hons) Mechanical Engineering

## SKILLS

Graphic Design	●●●●●●
MATLAB	●●●●●●
Photography	●●●●●●
SolidWorks	●●●●●●
MS Office	●●●●●●
Creative Writing	●●●●●●
Photoshop	●●●●●●
PowerBI	●●●●●●

## CONTACT

+971 52 241 6467

ashurfim@gmail.com

<https://readingtosurvive.wordpress.com/>

## COVER LETTER

To whom it may concern,

I'm a very passionate and driven, young fresher. Despite being fresh out of college, I do have almost a year's worth of experience in my fields of interest.

At Emerson FZE, I learned how to approve parts that would come into the warehouse as IRI by checking their material grade and attaching said parts' official certificates along with shipping them to our clients. My other duties were to inspect the lifting tools that were being used in the warehouse and make sure they were fit and safe to use.

I have also worked at Aramex before in the PEX Department as an intern in 2019. In that role, I learned a lot about the logistics industry by working on LEAN projects with my managers. I was assigned work in the warehouse by following the warehouse associates, production line workers as well as warehouse managers to find out the efficiency of the system set up by the company, and my findings were useful to my managers who were keen on making that time shorter and more efficient. I loved the diverse nature of the company and how many different nationalities were present in all departments.

I believe these experiences have added greatly to my learning progress. Besides these experiences, I am also very artistic, having studied Art at the O-level. I have been running a WordPress blog since 2017 where I chronicle significant events from my life. Moreover, I was also the founder of the women's basketball team at my university and found that being creative was a huge part of being driven to do my university work. It allowed an outlet to release the stress. I believe this proves my ability to balance difficult tasks and execute them successfully and that I would be the perfect fit for this role.

Furthermore, I am detail-oriented, quick to learn, and adaptable and I'm sure I will fit right in at your firm if you give me the chance.

You can reach me at 0522416467

Thank you for your time and consideration, and have a wonderful day!

Warm regards,

Ayesha Shahzad.