

NIKHIL EAPEN

CISCP CERTIFIED SHIPPING TEAM LEADER

DUBAI, U.A.E

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Successful **CISCP Certified Shipping Team Leader** with 12 years of overall experience handling implementation and support projects in Supply Chain Planning domain. Possess an adjustable leadership style that encourages others to capitalize on their strengths and do what they do best. Offering an array of skills in Logistics, sales strategy development, P&L management, effective communication, Material Handling, Inspections, Shipping and Receiving, Sales and Marketing, ITES. Track record of exceeding goals and deadlines throughout career in dynamic environment

SKILLS

- *3PL Management*
- *Last Mile Delivery*
- *Inventory management*
- *Materials accountability*
- *Expense control*
- *Freight Negotiation*
- *ERP*
- *Mfg. Pro*
- *Teamwork and collaboration*
- *LTL knowledge*
- *COC*
- *Customs clearance*
- *Dubai Trade, E-Mirsal*
- *Dubai Chamber (COO)& Dubai Municipality (HC)*
- *Bill of Lading*
- *Export Declaration*
- *Global Distribution*
- *Analytical Thinking*
- *QAD*
- *External/Internal Communication*
- *Computer Competency*
- *Incoterm*
- *Import*

WORK HISTORY

09/2019-04/2021

SHIPPING TEAM LEADER

AUJAN INDUSTRIES LLC, U.A.E

- Planning and Implementing Shipping strategies, selecting best carriers, routes and methods to minimize costs and enhance schedules.
- Thorough practical knowledge in export documentation such as Certificate of Conformity, Commercial Invoice, Health Certificate, Certificate of Origin from Government and other external agencies.
- Strictly adheres SLA with Customers.
- Supervising a team consisting of a Shipping Officer and Shipping Relations Officer.
- Monthly Logistics reports.
- Controlling Operational expense.
- Monitoring and Checking All DWS approvals and Payments.
- Arranging all Bayan/Export declaration from all the transporters and Forwarders for Excise tax filing.
- Ocean and land Freight Negotiations & Monthly Freight list report for Export shipments.
- 5s Audits.

07/2016-09/2019

SHIPPING EXECUTIVE

AUJAN BEVERAGES COMPANY, KSA

- Plan and execute the distribution of finished goods across the Iraq, Jordan & Yemen **Business Units**.
- Effectively discharge duties to achieve KPI's (Cost per Case, Cases Fill Rate, Sales Order Service Level, On Time in Full and Transport Service Level).

- Handles all kinds of Export and Import documents such as Health Certificate, Certificate of Origin, Commercial Invoice, Packing List, Certificate of Analysis, Bill of Lading, Truck consignment note etc.
- Implementing strategic shipping policies to achieve long and short-term sales targets.
- Arranging Certificate of Conformity with external agencies like Bureau Veritas, TUV Rheinland etc.

07/2012 – 07/2016 SHIPPING OFFICER AUJAN BEVERAGES COMPANY, KSA

- Plan and execute the distribution of finished goods across the Jordan & GULF Business Units.
- Releasing Stock Position and Shipment Reports on daily basis to the management on stipulated time frame.
- Maintaining a MIS report for all the customer and updating it regularly with the status.
- Communicate all emergencies, delays and schedule changes to Customers and Manager.
- Coordinating for GULF Business Unit Direct Customer deliveries.
- Responsible for achieving the **Business Unit Forecast** with sufficient supply with respect to Production and other BU demands.

11/2011 to 07/2012 CUSTOMER SERVICE EXECUTIVE CMC LTD, INDIA

- To provide IT enabled Services to Indian Passport applicants based on MEA guidelines and in line with CMC business strategy.
- Back office Data maintenance.
- Manage-ensure services provided to applicants are in an effective and revenue generating manner.

10/2009 to 10/2011 SALES OFFICER Hercules Automobiles Pvt. Ltd, India.

- Responsible for Direct Sales of Maruti Suzuki India Ltd Automotive to achieve targets in terms of numbers and in specific products.
- Recommend and help customers select merchandise to fulfil Customer requirements and Company's business strategy.
- Convincing uninterested customers hence contributing to the value generation.
- Generate new Customer along with servicing of the existing ones
- To serve as liaison between customers, store personnel and various departments
- Take part in marketing activities to promote products and services.

ACADEMIC QUALIFICATIONS

Bachelor in Communicative English (B.A) from Kerala University, Kerala, India.07/2006 to 03/2010

CERTIFICATIONS/ DIPLOMAS

- **CERTIFIED INTERNATIONAL SUPPLY CHAIN PROFESSIONAL (CISCP) – 2019**
- Fire Safety Fundamentals & proper use of Fire Extinguishers - 2017
- Microsoft Excel 2007 Intermediate – 2013
- Selling at Maruti (Maruti Suzuki India Ltd) – 2009, 2010, 2011
- Project on Visual media editing and production
- Project on Communication

ACHIEVEMENTS

Recipient of Employee of Month October '18