

CHIRAG AGARWAL

COST & MANAGEMENT ACCOUNTANT (CMA)



Bur, Dubai, UAE



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chiragarwal10@gmail.com

A qualified Cost Accountant with more than 3 years of experience in the field of cost, accounts and finance, seeking career opportunity to achieve excellence in work and develop myself professionally.



Skills

- Well versed with MS Office (MS Word, MS Excel & MS Power point).
- Completed Compulsory Computer Training (Prescribed by ICAI)
- Sound knowledge of handling accounting system
- Experience of working in Tally ERP 9.



Work History

2023-02 - 2023-06

Assistant Manager-Finance

VFS Capital Limited, Kolkata

- Preparing proposals, financial and operational information for management.
- MIS Reporting - Preparation of various monthly/quarterly and ad-hoc reports for lenders.
- Addressing queries and meeting requirements of lenders.
- Documentations as per the requirement of the organization and lenders.
- Timely Compliances - Submission of CA/CS certified documents to concerned authorities of organization and lenders.
- Assisting in Audit process conducted during Direct Assignment (DA) & Pass-Through Certificate (PTC) collaborations with lenders.

2019-11 - 2023-01

Accounts Assistant

Chakra Associate India Private Limited, Kolkata

- Profitability Analysis - Preparation of monthly contribution reports, arriving at monthly turnover and contribution after calculating rebates and Input Costs.
- Operation Finance - Creation of CapEx Purchase order, price update, generating stock report, consumption of raw material and packaging material and any other report as and when required.
- MIS Reporting - Preparation of various monthly and ad-hoc reports as and when required by management.
- Assist in project costing, pricing, budgeting and management.

2018-02 - 2018-08

COST TRAINEE

Vanraj Merchants Private Limited, Kolkata

- Assistance in Internal Audit of Company.
- Preparing Working Documents related to TDS & GST.
- Assist in preparation of Financial Accounts.
- Ensure maintenance of proper Book of Accounts viz., Journal, ledger, Cash book etc.



Education

2014-06 - 2019-08

CMA: COST ACCOUNTS

The Institute Of Cost Accountant Of India - Kolkata

Completed CMA course in June, 2019 Term (Group III & IV) with 53%.

2014-07 - 2017-06

BACHELOR OF COMMERCE (Hons): Taxation

The Bhawanipur Education Society College - Kolkata

Completed graduation with 53.44%.

2012-06 - 2014-04

ISC: Commerce

Purwanchal Vidya Mandir - Kolkata

Completed Class 12 with 79.50%

2006-05 - 2012-04

ICSE: Commerce

Welland Gould Smith School - Kolkata

Completed Class 10 with 78.40%