

# Javid Hassan Khan



## MEP Project Manager

Dubai, UAE

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**Electrical Engineer** with more than **21 years of experience** including more than **11 years of international** (KSA & UAE) occupancy and more than **7 years** as an **MEP Project Manager** handling high-end construction (building and infrastructure) projects.

### Key Skills:-

- Project Planning & Execution
- MEP Project Management
- Construction Management
- Site Supervision & Coordination
- Quality Control & Assurance
- Design Reviews
- Contract Management
- Risk Management
- Team Building & Leadership

## Executive Summary

- ❑ Highly skilled at leading all discipline related to project scope of works starting from engineering to final handover stage of the project with in-depth knowledge of construction industry and regulatory standards. Adept at ensuring that all aims of the project and quality standards are met.
- ❑ Capable of swiftly ramping up engineering/construction projects with competent cross-functional skills; meeting project deadlines while staying within budgetary guidelines and ensuring compliance with company and client requirements.
- ❑ Armed with outstanding negotiation, organizational, presentation, communication and interpersonal skills for liaising with contractors about techno-commercial negotiations; well-versed at administering contract agreements between employer and contractor.
- ❑ Comprehensive experience at planning, organizing and managing project construction activities in close coordination with engineers, supervisors, contractors, sub-contractors, building inspectors and all inter-disciplines.
- ❑ A visionary leader equipped with innovative and efficient management techniques as well as analytical and team leadership aptitude to motivate team members towards achieving goals.

## Professional Experience

### MEP Project Manager | **Modern Executive Systems Contracting LLC Dubai, UAE July 2017 -Apr 2021**

#### Responsibilities:

- Working assiduously to facilitate timely accomplishment of project goals within set budget in concord with client prospect and highest standards of quality in the industry.
- Planning, scheduling and mobilizing of resources including equipment and manpower.
- Monitoring project operations to appraise development and implementing corrective actions as required.
- Maintaining clear lines of communication with the client, consultant and local authorities to promote professional relationships and ensuring mutual understanding on all issues, expediting the successful completion of necessary procedures, obtaining approval for MEP works and providing practical solutions for any problems.
- Compiling periodic reports for senior management, including the status of the budget, variations, change claims, schedules, upcoming activities and safety records.
- Ensuring compliance with health and safety regulations, and technical adherence with terms of the contract, specifications, standards, contract drawings and BOQ.
- Participating in every project related meeting with the client, consultant and the main contractor.
- Supervising MEP project works.
- Maintaining & keeping daily accurate records & correspondences and monitoring contractor's progress.

**Responsibilities:**

- Planning, scheduling and mobilizing of resources including equipment and manpower.
- Maintaining clear lines of communication with the client, consultant and local authorities to promote professional relationships and ensuring mutual understanding on all issues, expediting the successful completion of necessary procedures, obtaining approval for MEP works and providing practical solutions for any problems.
- Conducting all required procedures to resolve relevant issues in a timely fashion.
- Ensuring compliance with health and safety regulations, and technical adherence with terms of the contract, specifications, standards, contract drawings and BOQ.
- Evaluating the necessity of all project resources by the schedule and arranging for timely availability of material and manpower.
- Participating in every project related meeting with the client, consultant and main contractor.
- Supervising MEP project works.
- Coordinating with planning and track work completion as per schedule & project milestone date.
- Steering projects to meet the goals set including conformance to quality standards.

**Project Engineer - Electrical | Thermo LLC, Dubai, UAE****Aug 2012 - Mar 2014****Responsibilities:**

- Handling the assigned tasks in MEP projects.
- Attending regular meetings with main contractor and consultant to monitor work progress and designs.
- Addressing key issues relating to the project and undertaking sufficient corrective actions.
- Monitoring project schedule.
- Overseeing project execution to ensure performance on time and quality as per budgeted allocation.
- Coordinating with the design team on all aspects of design.
- Generating periodic reports for management including the status of budgets, variance/change claims, schedules, disputes, upcoming activities & safety records.
- Ensuring that all technical aspects of the projects are strictly complied with and in conformity with conditions of the contract, particular specifications, general specifications, contract drawings & BOQ.

**Project Engineer- Electrical | Saudi Oger Ltd, Riyadh, KSA  
(Princess Noura University- Medical Centre 300 bed Hospital)****Jun 2010 - Jul 2012****Responsibilities:**

- Supervising project work during construction at project site as per the specified Key Performance Matrices.
- Interfacing with the site coordinator and project team to verify that assigned functions were carried out as per approved drawings and specifications.
- Engaging in a review of material submittals, method statements, shop drawings and as-built drawings.
- Reviewing & verifying installation and operationalisation of equipment and systems according to specifications to ensure client satisfaction.
- Monitoring & implementing quality control standards for material & workmanship as relevant.
- Supervising RFI'S, negotiating and developing a value-added relationship with vendors and subcontractors.
- Preparing daily progress reports, updating all logs on the project and submitting to the Project Manager.

**Previous Assignments**

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**Electrical Engineer | Project Construction Corporation, Srinagar, Kashmir****Dec 2005 - Jan 2010****Electrical Engineer | Trambo Cement Industry, Srinagar, Kashmir****Mar 2003 - Jun 2005****Electrical Engineer | Power Grid Station, Srinagar, Kashmir****Jan 2001 - Jan 2003****Field Engineer- Trainee | Baghlihar Hydro Electric Power Project, Jammu****Mar 2000 - Dec 2000**

## Education

- **B.E. (Electrical and Electronics)**, Bangalore University 1<sup>st</sup> class (1999)

## IT Skills

- MS Office, AutoCAD and Internet Applications.

## Projects Handled In Brief

<b>Project</b>	<b>2B+G+25 Floors+SF+LR+UR</b>
<b>Client</b>	<b>M/s Al Mulla Group of Trading Companies &amp; Establishments</b>
<b>Consultant</b>	<b>DXB Design Studio</b>
<b>Main Contractor</b>	<b>Modern Executive Systems Contracting LLC</b>
<b>Role</b>	<b>MEP Project Manager</b>
<b>Project</b>	<b>2B+G+3P+16 Floors +LR+UR</b>
<b>Client</b>	<b>M/s Al Reem Real Estate Development Est</b>
<b>Consultant</b>	<b>DXB Design Studio</b>
<b>Main Contractor</b>	<b>Modern Executive Systems Contracting LLC</b>
<b>Role</b>	<b>MEP Project Manager</b>
<b>Project</b>	<b>G+4P+13 Floors +Roof</b>
<b>Client</b>	<b>H.E. Eng. Essa Al Hajj Al Maidoor</b>
<b>Consultant</b>	<b>Access Engineering Consultancy</b>
<b>Main Contractor</b>	<b>Modern Executive Systems Contracting LLC</b>
<b>Role</b>	<b>MEP Project Manager</b>
<b>Project</b>	<b>B+G+12Floors+Roof</b>
<b>Client</b>	<b>Mohammad Noor Talib Mohammad</b>
<b>Consultant</b>	<b>Design Center</b>
<b>Main Contractor</b>	<b>Modern Executive Systems Contracting LLC</b>
<b>Role</b>	<b>MEP Project Manager</b>
<b>Project</b>	<b>Shammal Mid Rise Apartments ( B+G+4) 02 Buildings</b>
<b>Client</b>	<b>M/s Lootah Real Estate</b>
<b>Consultant</b>	<b>Arif &amp; Bint oak Consulting Architects &amp; Engineers</b>
<b>Main Contractor</b>	<b>OST Constructional Projects LLC</b>
<b>Role</b>	<b>Sr. Electrical Engineer</b>
<b>Project</b>	<b>G+11+Roof (03 Buildings) @ Al Furjan Residential Apartments</b>
<b>Client</b>	<b>M/s Azizi Investments LLC</b>
<b>Consultant</b>	<b>Dimension Engineering Consultants</b>
<b>Main Contractor</b>	<b>SS Lootah Contracting Company LLC</b>
<b>Role</b>	<b>MEP Project Manager</b>
<b>Project</b>	<b>Safa British Academy</b>
<b>Client</b>	<b>M/s Safa Private School</b>
<b>Consultant</b>	<b>Emaret Al Sharq Architecture Consultants</b>
<b>Main Contractor</b>	<b>Bu Haleeba</b>
<b>Role</b>	<b>Sr. Electrical Engineer</b>
<b>Project</b>	<b>Al Serkal Avenue Phase-02</b>
<b>Client</b>	<b>M/s Nasser bin Abdullatif Alserkal Est.</b>
<b>Consultant</b>	<b>Shankland Cox Ltd</b>
<b>Main Contractor</b>	<b>Kaveri General Contracting Co.LLC</b>
<b>Role</b>	<b>Project Engineer Electrical</b>

<b>Project</b>	<b>King Abdullah Sports City</b>
<b>Client</b>	<b>M/s Aramco Overseas Company</b>
<b>Consultant</b>	<b>Saudi Aramco</b>
<b>Main Contractor</b>	<b>Al Muhaidib Six Construct Company</b>
<b>Role</b>	<b>Project Engineer Electrical</b>
<b>Project</b>	<b>Princess Noura University - Medical Center 300 Bed Hospital</b>
<b>Client</b>	<b>Ministry of Finance</b>
<b>Consultant</b>	<b>Dar Al Handasah</b>
<b>Main Contractor</b>	<b>Saudi Oger</b>
<b>Role</b>	<b>Project Engineer Electrical</b>

## Personal Details

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- **Languages Known** : English, Hindi & Urdu
- **Nationality** : Indian
- **Passport No.** : V 7719601, valid up to Apr 2031
- **Visa Status** : Residence Visa
- **Marital Status** : Married
- **Driving License** : Valid in India, the KSA, & the UAE

~ References Available Upon Request ~