



Raunak Sen

Age: 23 Years – Indian

Management Trainee



Current Location: Dubai, UAE

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Email: raunaksen26101997@gmail.com

Visa Status: Student Visa



PROFESSIONAL SUMMARY

Talented management student seeking a challenging career with a progressive organization that provides an opportunity to capitalize my skills and abilities.

Looking to secure an entry level management trainee / internship role with focus on operations or administration domain.



PROFESSIONAL EXPERIENCE

CAREER SERVICES – MANIPAL, DUBAI CAMPUS

DATA ENTRY INTERN,
April 2020 – Present, *Dubai*

- Researched and recorded 1200 unique company data in the career services employer database
- Identified employer information for companies across Business, Engineering, Media, Life Sciences and Design and Architecture
- Cold called companies to identify decision makers and obtained contact details of around 150+ HR Heads of prominent UAE companies.
- Helped the Career Services Team to update their current employer database by scraping data from various web-based sources.



OTHER PROJECTS & VOLUNTEERING

NGO- KOLKOTA

Associate
India

SOLAR ENERGY LIGHTING PROJECT

Electronic Expert
India



CORE COMPETENCES

Written Skills	●●●●●●●●
Communication	●●●●●●●●
Organized	●●●●●●●●
Team Player	●●●●●●●●



EDUCATION

MBA (Pursuing)

MANIPAL, DUBAI CAMPUS
Dubai – 2019 - 2021

B.E. (Electronics and Communication)

TECHNO MAIN SALT LAKE
India – 2019



COMPUTER SKILLS

MS-Office Suite	●●●●●●●●
C and C++	●●●●●●○○
Digital Electronics	●●●●●●○○



LANGUAGES

English	100 %
Bengali	100 %
Hindi	100 %



INTERESTS & HOBBIES

- Reading
- Writing
- Gaming
- Music