

## PERSONAL PROFILE

### MUHAMMAD IRFAN HANIF

Mohallah Mehmoodabad H # 47-A/28-2, St #04  
Qasimpur Colony

Multan, Punjab, Pakistan

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 PASSPORT#**BG6782372**



## More Information:

Father Name	Muhammad Hanif.
Date of birth	31-05-1985
Marital Status	Married
CNIC #	36302-8858237-5
PASSPORT#	BG6782372
Domicile	Multan (Punjab)

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## OBJECTIVE:

To achieve excel, in the fields of Accounts, Banking, Internal Audit & External and Business Taxation through gated experience. Accept the multitask challenges at any projects in business industry.

## EDUCATION RECORD

- 2018 **M.Com** (Master in Commerce)  
Specialization in Business Accounting & Taxation  
With major subjects Managerial Accounting, Financial Management, Economics,  
Advance Accounting, Corporate & Business Law  
Bahauddin Zakariya University Multan, Punjab, Pakistan
- 2008 **P.G.D Computer Science**  
(Post Graduate Diploma in Computer Science)  
Govt. Alamdar Hussain Islamia Degree College. Multan, Punjab, Pakistan
- 2008 **B.Com** (Bachelor in Commerce)  
With major subjects Math Stat, Accounts, Economics, Computer Science,  
Bahauddin Zakariya University Multan, Punjab, Pakistan
- 2004 **D.Com** (Diploma in Commerce)  
Accounts, Economics, Computer (IT)  
Punjab Board of Technical Education Lahore, Punjab, Pakistan
- 2002 **Matric** (Matric with Science)  
Board of Intermediates & Secondary Education Multan, Punjab, Pakistan

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## PROFESSIONAL EXPERIENCES:

- 6 Years plus **Accounts Manager** in Kamran Lubricants (Pvt) Ltd. Head Office  
Holding of ICON Oil Trading Company, Multan, Punjab, Pakistan  
(01-10-2013 to CONTUE)
- 2 Years **Area Manager** in Softinn Solution Multan  
(01-08-2010 to 02-06-2012)
- 2 Years **Assist. Accounts Manager** in Rana Iqbal & Co Multan  
(05-04-2008 to 31-07-2010)

### **Expertise in:**

- MS-Excel
- MS-Word
- MS-Access
- MS-Power Point
- Internet
- MS Windows operating system
- MS-Oracle Software's
- MS-Visual Basic Software's

### **Expertise in ERP:**

- SAP Business One 9.2
- Sage 50 (Peachtree Accounting)
- Tally 9 ERP
- EDU Soft (Base on VB)
- Oracle 12.1 Business
- Softin Solution (Base on VB)

### **Strengths:**

- Creativity
- Active Learning
- Communication
- Self-driven, dynamic and aggressive team player.

### **Hobbies:**

- Book Reading
- Collection of Software
- Car Driving
- Travelling

### **Lingual Proficiency:**

Urdu, English, Punjabi, Saraiki