



IMRAN KHAN

- Logistics and Supply Chain Management

• WORK EXPERIENCE

• Current company Roles& Responsibilities: MG Logistics

- **AS BDM As well as Branch Operations Manager FROM 20TH AUG-20 TO Mar-2022.**
- To bring new business and development.
- Resolve customer issues.
- MIS preparations and published to management on daily basis.
- To receive the materials as per P.O order by the purchase department and supply by the vendors in a proper maintains as per the laid down procedure.
- To ensure the correctness in the quality, quantity, specifications, conditions of the materials received from the vendors.
- To the stock goods received from vendors properly as to easy access identification, certification, handling, maintenance etc.
- To ensure proper stocking of goods/materials by using A,B, C method of care and preservation to avoided any damages and loss.
- To ensure a smooth issue of goods to the customer's or concern department.
- To ensure accurate accounting of materials receiver and issued.
- To ensure proper safety measures are taken for the safety of the store building, materials in the store and the men working in the store.
- To issue materials as per PO.
- To take action for disposal of scraps materials as per the procedure.
- Generate reports and submit to concerted authorities.
- To attend audit by the auditors.
- Keeping all payment record of all expenses.
- 5S follow in warehouse.
- **General Fluid Management Systems Pvt. Ltd. (KSA). Working as Warehouse Supervisor as well as Sales coordinator Oct 2016 – Feb 2019**
- •Planned and supervised shipments from production to end-user and scheduled daily and weekly routes.
- •Monitored and reported on transportation costs and properly filed shipping documents.
- •Developed and deployed strategies to save time and expenses associated with goods movements.
- •Developed methods to transverse monthly refill plans to Min – Max stock level at depots.
- •Managed loading, unloading, movement and sorting of supplies to keep deliveries on schedule.
- •Collaborated with new and established vendors to negotiate optimal pricing and scheduling.
- •Maintained damaged goods records, backorder logs, and any applicable regulatory reporting.

• PROFILE

- Decisive Logistics Manager with talent for negotiating and implementing cost-saving measures while maintaining quality. Adapts quickly to changing needs of fast-paced and growing organizations. Offers a successful career history comprising more than 8 years.

• CONTACT

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• SKILLS

- •SAP,MM&SD Module
- •Deadline& scheduling management
- •Inventory management procedures
- •Document preparation
- •Operational efficiency
- •Leadership
- •Customer service
- •Company procedure adherence
- Accpac ERP Sage. Japanese software
- Apros Japanese Software.

• LANGUAGE

- •English
- •Hindi
- •Marathi
- •Urdu

● AWARDS

- 1-Award Received for cost saving ideas, save (Rs, 60Lac Annual) & Case amount also (Certificate) on dated 03/02/2012.from Mahindra Logistics Ltd. CEO. (Firoz Sarkari).
- 2-Kaizen done in Kubota and save per month 1.5 lac.
- 3-Kaizen for export packing and save per month Rs.5000/.(Kubota)
- Received Certificate for best kaizen (Silver) from Kubota month of May-16 & June-16 from Plant head Kazuhiko Ishida (Japanese).

- •Reviewed established business practices and improved processes to increase efficiencies and reduce expense without compromising customer service levels.
- •Collaborated with manufacturing and supply chain management.
- •Negotiated with 20 different freight companies and resulting in cost savings of 5%.
- •Maintained excellent working relationships with customers by efficiently responding to inquiries and complaints concerning work orders, invoices, and shipments.

● **Kubota Agricultural machinery India PVT. LTD.as Sr. Executive Mar 2014 to Oct 2016**

- Responsible for ensuring that goods reach their destination on time and for being the main point of contact for all Logistics related matters. Developing the Logistics strategy for the company.
- Writing up Freight expense report for Senior Managers. Booking transport through preferred suppliers. Responsible for the Logistics Budgets from initial costing to post event.

● **Leeway Logistics Ltd. Worked as Sr.Logistics Executive/Shift In-charge**

● **July 2012 - Feb 2014**

- Responsible for daily Logistics operations and KPIs – Logistics Cost per Unit of FG, On-Time Delivery, Stock In-Transit, Transit Time, Transporter Performance, etc.

● **Experience Having of Mahindra Logistics Ltd.**

● **Work Experience in Logistics Dept: Previous working as Operational Executive & inbound Executive in Mahindra Logistics Ltd.**

● **Company -Mahindra Logistic Ltd**

● **Working Experience-from Apr 2007 to 18th Apr-2012.**

- Responsible for daily Logistics operations and KPIs – Logistics Cost per Unit of FG, On-Time Delivery, Stock In-Transit, Transit Time, Transporter Performance, etc.

● **Other Field experience: Electrical Supervising for Industrial & house electrical.**

- From Dec-2005 to Aug-2006 As electrical supervisor in atomic Project (L&T) Tarapur Boisar (MH).
- From Sep2006 to Mar-2007 as electrical supervisor in Kaiga (Karnataka) for Reliance Project.

● EDUCATION

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| ● Bachelor of arts
Dec-2005 | 14th May 2003 to 22nd |
| ● University of Allahabad | |
| ● Higher senior secondary school | May-2001 –June-2002 |
| ● CAV INTER COLLAGE ALLAHABAD | |
| ● High School | Apr-2000 – May-2001 |
| ● CAV INTER COLLAGE ALLAHABAD | |