



MOIED IQBAL

ACCA, B.Sc

Audit & Finance Professional



PROFILE:

An individual with experience of more than 10 years in auditing (Internal/ External), taxation, financial reporting, financial Analysis, implementation and evaluation of internal control systems (COSO, SOX, Corporate Governance and Risk Management) and compilation of audit, management reports for local clients across broad industry sectors including Fast Moving Consumer Goods sector, Retail sector, Services sector and Manufacturing Sector.



INTERNAL AUDIT KNOWLEDGE & ACCOMPLISHMENTS

- Actively reporting to the **Board of Directors** and **Audit Committee** with responsibility of directing the internal audit team.
- Implementation of **SAP S/4HANA** in Group entities from planning phase to **GO Live** successfully.
- Conducted comprehensive **"Enterprise Risk Assessments"**, evaluated management concerns, and reported on **control** weaknesses and top **risks**.
- Conducted Financial & Operational Audits with evaluation of internal control systems (ICFR, COSO, SOX, Corporate Governance and Risk Management).
- Created and presented **"Strategic Risk-Based Audit Plans"**, which have road maps based on the organization's overall strategy, stakeholder expectations and regulatory requirements.
- Created and led the execution of the annual **"Operational Audit Plan"** based on the risk assessment results, assessed the resources requirements and allocation.
- Managed and trained the IA team and reported results to the concerned stakeholders. Reviewed **Risk Control Matrix (RCM)**, Audit Programs and audit working papers.
- Liaison with all levels of management and ensure the audits were conducted in a cooperative, timely and efficient manner.
- Conducted a series of audit reviews, developed and reviewed hundreds of concise reports on controls weaknesses, associated risks and business impact with value-added reporting and cost-effective recommendations.



MANAGERIAL CAPABILITIES

- Managed a team of "15 to 30 members" of seniors and associates working on different audit assignments.
- Conducted multiple "Workshops" to enhance the team's understanding of the Enterprise Risk Management, Internal Controls, and Internal Audit.
- Monitored assignments progress and economics (budgets, resources, actual work and progress against plans).
- Participated in Business Development for different kind of services including Internal Audit and other assurance services.
- Developed training material for new joiners.
- Coached interns and newly hired staff to ensure that flexible framework was in place to allow for professional growth and timely completion of assigned audits.
- Delegated tasks and assignments and provided coaching and constructive feedback to help deliver quality results.

Other Assurance/Consulting Experience

- Conducted Controls Gap Analysis for the Finance, Procurement, Human Resources, Sales, Production systems and other functions of entities on Group Level.
- Developed Standard Operating Procedures (SOPs) for various functions including but not limited to Finance, Human Resources, Procurement, Research and Development, Projects Management and Investment.
- Performed External Financial Audit for different sectors.

CONTACT DETAILS:



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Al-Mussallah St, Dubai,
UAE.



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CAREER OBJECTIVE:

To pursue a responsible position in a progressive organization that put forward challenges and recognition, with an opportunity to grow as audit & finance professional and to employ my abilities with overall operations of the organization to generate excellent performance.



CAREER HIGHLIGHTS:

10+ Years of Hard Work	3+ Years of Audit Firm	UAE 1+ Remote Work Exp
ADAA Audit Methodology	UK 2+ Years of Work Exp	4+ Years of Internal Audit
SAP Knowledge	SOX Knowledge	35 Age



EXPERIENCE DOMAINS:

Risk Based Internal Audit	Risk Assessment	Control Gap Analysis
Internal Controls	Financial Audit	Standard Operating Procedures



LANGUAGES:

- ENGLISH** - Proficient

- ARABIC** - Basic

- URDU** - Native



PROFESSIONAL EXPERIENCE:

DAWN Bread Group of Companies, Lahore, Pakistan *Group Internal Auditor* (Feb 2020 – Jan 2022)



- Overseeing the activities of the below mentioned entities of DAWN Group:

A.Rahim Foods (Pvt) Ltd	DAWN Bread	FMCG
Dawn Frozen Foods (Pvt) Ltd	DAWN Foods	FMCG
ATA Bakery Solutions (Pvt) Ltd	Bread & Beyond	Retail Outlets
Doughstory Premium	Doughstory	FMCG Export
- Developing Audit Plan, Audit Objectives and Audit Scope aligned with risk assessment activities i.e. ensuring implementation and finalization to Reporting.
- Conducting operational & financial Audits to review effectiveness of internal controls, efficiency of operations & compliance with Policies and Procedures.
- Identify and review control weaknesses & evaluating Department SOPs via Audit observations and make constructive recommendations for improving operations.
- Complete Audit documentation and file as required, ensuring that all records are in place, updated and accessible to those need to review.
- Preparing Draft and Final Audit reports to ensure accurate records of Audits.
- Analyse activities in terms of potential risk of fraud, evaluating and communicating issues promptly through Audit findings with the responsible personnel.
- Undertake follow up reviews of all recommendations on monthly basis, seeking verification & evidence to assess if it were implemented and sustained.
- Prepare various reports as required by Head Internal Audit, COO, CFO and CEO.
- Maintain effective working relations with the management team and Audit stakeholders, Managing & Training Audit team members for improved results.
- Apply internal control concepts in a wide variety of setting, develop testing approaches and assess the exposures resulting from missing control practices.
- Demonstrating effective time management skills by meeting strict deadlines.
- Liaising with external auditors to ensure Company's Annual Audit is carried out and Financial Statements are prepared in accordance with statutory laws.
- Keeping abreast of Changes and Developments in local Laws & Regulations through regular continuous professional development and various workshops.

Pan Power International (Pvt) Ltd, (Pan Group of Industries) Lahore, Pakistan *Manager Accounts & Taxation* (Jan 2018 – Jan 2020)



- Overseeing the activities of the below mentioned entities of Pan Group:

Pan Power (Pvt) Ltd	Power & Energy	Transformer Industry
Pan Islamic (Pvt) Ltd	Fabrication & Erection	Steel Industry
- Preparing budgets, Variance Analysis and financial reports on organization's financial stability, liquidity and growth for the Group Stakeholders.
- Analysing operational issues impacting functional groups and the whole institution therefore determining their financial impact.
- Overseeing and directing treasury, budgeting and insurance activities, appraising the organization's financial position.
- Managing the daily operations of the accounts department, analyzing accounting data and ensuring correct and timely closure of month-end accounting activities.
- Establishing and enforcing proper accounting methods, policies and principles.
- Responsibilities included assessing the internal control environment, performing audit functions in accordance with IASB and SECP regulations.
- Developing external relationships with appropriate contacts, e.g. auditors, bankers and statutory organisations such as the FBR and SECP.
- Liaising with external auditors to ensure Company's Annual Audit is carried out and Financial Statements are prepared in accordance with statutory laws.
- Supervising and training staff, keeping abreast of changes in financial regulations.
- Filing Sales Tax Returns and Income Tax statements on monthly basis, Directors Annual Income Tax Returns and liaising with the Tax Advisors regarding the taxation matters as needed.
- Monitoring Cash Flows, financial accounting and reporting systems of the company.
- Performing Group Company Audits as assigned by the Group CEO.



EDUCATION DETAILS:

Kaplan Financial, London, UK Association of Chartered Certified Accountants (ACCA)

Dec 2015: Oxford Brookes University, UK BSC (Hons) Applied Accounting

June 2006: Cambridge International Examinations (C.I.E), Pakistan GCSE A' Levels

June 2004: Toronto School of Academic Excellence (T.S.O.A.E), Pakistan GCSE O' Levels



KEY PROFESSIONAL SKILLS

- Risk Assessment
- Internal Controls
- Standard Operating Procedures
- Company Policies
- Taxation
- VAT
- System development
- ERP Implementation
- Planning & Budgeting
- Internal Audit
- External Audit
- SOX Compliance
- Accounting Techniques
- Bank & Ledger Reconciliations
- Financial Statements
- Reporting
- MIS



Accounting Software

- SAP S/4 HANA (Certified)
- SAP B1 (Business One)
- SARP ERP
- Tally ERP
- Oracle ERP
- Xero
- SAGE LINE 50
- QuickBooks Pro
- Peachtree



**Nasir Jamil & Co Chartered Accountants,
Lahore, Pakistan |**
Assistant Manager – Audit & Assurance
(June 2016 – Dec 2017)



Nasir Jamil & Co.
Chartered Accountants

- Performing the responsibilities such as internal control environment, performing audit functions in accordance with IFRS, IASB and SECP regulations and to manage all tasks delegated by the Audit Partner.
- Assisting in overall management of the Audit and Risk Advisory Department;
- Dealing with Client's (Sales, Income Tax) issues in accordance with FBR regulations
- Preparation of Audit Plan & Audit Programmes and developing strategies for all audit and advisory engagements;
- Preparation of Financial Statements presentation from Trial balance to finalization of Accounts of various Clients in different Industries
- Communicating audit results to clients and stakeholders
- Managing the teams to perform respective duties according to firm's scope of work
- Assisting in finalization of audit report and other advisory reports;
- Coordinating and conducting firm's Quality Control Review to ICAP.

**S.M.Suhail & Co Chartered Accountants,
Lahore, Pakistan (Member of LEA Global)**
Assistant Manager - Audit & Assurance
(May 2015 – May 2016)



S.M. SUHAIL & CO.
Chartered Accountants

- Performing the responsibilities to manage all tasks delegated by the Audit Partners
- Responsibilities included assessing the internal control environment, performing audit functions in accordance with IFRS, IASB and SECP regulations.
- Assisting in overall management of the Audit and Risk Advisory Department;
- Preparation of Audit Plan & Audit Programmes and developing strategies for all audit and advisory engagements;
- Human resource management of the audit department and deputation of personnel; Team planning, management and allocation to engagements.
- Preparation of Financial Statements presentation from Trial balance to finalization of Accounts of various Clients in different Industries
- Making constructive suggestions to improve operations, development of internal controls and recommending new policies and procedures to clients
- Communicating audit results to clients and stakeholders
- Managing audit teams to perform their duties according to firm's scope of work
- Dealing with Client's (Sales /Income Tax) issues in accordance with FBR regulations
- Developing policies, procedures & guidelines for Audit Staff to enable them to perform their work in more efficient & systematic manner;
- Follow up of previously issued reports to check the compliance of final actions;
- Preparation of management letter thereby pinpointing weaknesses and providing suggestions to strengthen the same;
- Assisting in finalization of audit report and other advisory reports; and
- Coordinating and conducting firm's Quality Control Review to ICAP.

**Frontier Ceramics Limited (FORTE),
Islamabad, Pakistan (PLC, listed on PSX)**
Senior Accounts & Finance Officer
(Feb 2013 – Apr 2015)



- Preparation of Quarterly, Half yearly & Annual Financial Statements of Company.
- Submitting Sales tax, withholding tax & income tax returns through e-FBR portal
- Maintaining Chart of Accounts in QuickBooks & Oracle ERP.
- Preparing Bank Reconciliations & Maintaining payroll system of company.
- Preparing agendas & issuing minutes of board & Annual General Meetings (AGMs).
- Maintaining and monitoring changes in share ownership of the company.
- Reporting to Chief Financial Officer on daily and weekly basis.

**Home Retail Group
Feltham, London, United Kingdom**
Regional Accountant (Retail)
(Feb 2011 – Mar 2012)



habitat
HOMEBASE

- Preparing stock statements and reconciliations of the respective stores in west London.
- Maintaining Financial Records and Chart of Accounts on Sage Line 50 & AURA software in West Office, centrally linked.
- Preparing Relevant Reports and required vouchers.
- Dealing with Sales Returns and Purchase Returns.
- Reporting to Chief Accountant and Head Office.



MAJOR CLIENTS IN FIRM:

FMCG:	Silver Lake Foods (Pvt) Ltd (Giggly) Silver Lake Food Product (Pvt)Ltd (KiMs) Soofia Fareed Oils (Pvt) Ltd
Textile:	Afzal Spinning Mills Ltd Ulfat Textile Mills Ltd
Pharmaceutical:	Pharmix Labs (Pvt) Ltd
Manufacturing:	Eiffel Industries Ltd (Road Prince) Vision Foods Packaging. Expert Advertising and Packaging (Pvt) Ltd



RELEVANT SKILLS:

- Written and spoken proficiency in English Language,
- Strong Analytical Skills,
- Team Management,
- Project Management
- Team leadership,
- Quick and avid learner,
- Goal Setting and Adaptable.



Personal Development Plan

- **ACA** (ICAEW)
Associate Chartered Accountant
- **CIA** (US)
Certified Internal Auditor



Microsoft Office

- MS Excel,
- MS Word,
- MS PowerPoint,
- Outlook Express



REFERENCES :

Will be provided upon Request.