



## HAREESH V LAL

**Financial & Marketing Operations/ Cash Management/ Team Building & Leadership**

An enthusiastic & high energy-driven professional, aiming to utilize the previous work experience and create a growth path for own self and the organization as well

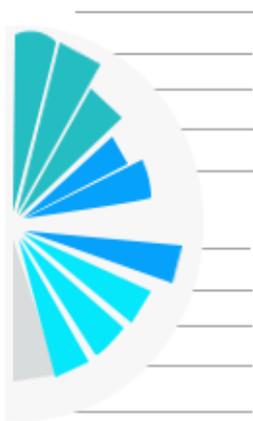
**Location Preference:** Singapore and UAE

**Industry Preference:** Banking, Airline and Oil & Gas

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### Key Impact Areas



- Accounts & Financial Operations
- Reporting & Documentation
- Compliance Management
- Cash Management
- Audit Operations
- Invoice Processing
- Reconciliation
- Cost Reduction
- Team Building & Leadership/ Training

### Soft Skills

- Communicator
- Collaborator
- Intuitive
- Innovator
- Leader
- Problem-solver
- Analytical
- Team Builder

### Timeline



### Executive Profile

- ❖ A focused professional with **9 years** of experience in **Financial Operations, Compliance Management, Audit Operations and Team Building & Leadership**
- ❖ Expertise in conducting assigned audits across various locations and ensuring control of books of accounts
- ❖ Experience in implementing financial procedures, maintaining & finalizing of accounts as per requirements
- ❖ Worked on Mvision ERP Software, SPSS, SUN Accounting System, Opera Property Management System, MICROS Point of Sale
- ❖ Proficient in working with different levels of management in different locations; facilitated meetings to discuss audit findings with management
- ❖ Exhibited leadership in spearheading entire functions like working capital management, financial review, Income Tax assessment proceedings, formulating business plans, bank reconciliation and performing audit
- ❖ Highly skilled in reviewing and enhancing all financial procedures and internal controls, automating and integrating financial information systems, directing

### Technical Skills

- ❖ **Operating System:** Windows
- ❖ **Package:** MS Office
- ❖ **Others:** SPSS, Sun Accounting System, Mvision ERP Software, Opera Property Management System and Micros Point of Sale

### Education

- ❖ **Pursuing CMA (USA) 2020**
- ❖ **2011:** Masters in Business Administration (Finance & Marketing) from SRM University, Chennai
- ❖ **2009:** Bachelor of Business Management from Karpagam College of Arts & Science, Bharathiar University, Echanari, Coimbatore, Tamil Nadu

preparation of financial forecasts with coordinated budget projections

- ❖ Possess excellent communication, leadership, analytical and coordination skills with capability to multi-task, work amidst tight deadlines and contribute to the achievement of departmental goals

## Professional Experience

### Jan'14 - Mar'20 with Eurozone Express Cargo Services LLC, Dubai, UAE as Assistant Finance Manager and Logistics Controller

#### Key Result Areas:

- ❖ Prepared & submitted:
  - Financial reports to the management within benchmark time
  - MIS & ageing reports in order to provide feedback to top management on financial performance
- ❖ Identified and promoted cost-reducing measures; managed control of authorization and payment of purchase invoices
- ❖ Reviewed and forecasted the collection from the customers on a monthly basis; prepared ad hoc reports and PPT Presentation as required by seniors
- ❖ Drove the budget concepts for monitoring & controlling, simultaneously evaluating the performance on a monthly basis rather than annually
- ❖ Directed finance functions involving determining financial objectives, designing & implementing systems, policies & procedures to facilitate internal financial control
- ❖ Maintained MIS Reports, cash & fund flow statements and other financial reports for keeping a track of financial performance; provided support in audits, closing of books & accounts and preparation of financial reports
- ❖ Processed of sales invoices, expense & credit card claims and supervising reconciliation of sales ledger accounts
- ❖ Sustained and maintained old debt accounts and provided training to other Finance Assistants with new areas of work
- ❖ Managed ad hoc analysis of costs and revenue generation figures; contributed in preparing and delivering capital expenditure plans; prepared balance sheets, monthly financial statements, quarterly reports and report on variances
- ❖ Logged, investigated and resolved supplier invoices under query; assisted in the preparation of the budget
- ❖ Implemented financial policies and procedures; monitored cash reserves and investments
- ❖ Monitored & maintained the purchase order system and prepared income statements
- ❖ Assisted in the annual audit and maintenance of the computerized accounting system

### Nov'12 - Nov'13 with Marriott, Bengaluru as Income Auditor

#### Key Result Areas:

- ❖ Prepared GRR and Management Report and verified rebates, paid outs, complimentary rooms and approvals
- ❖ Managed Banquet Event Orders, General Cashiers Reports, Advance Deposit Tracking, Health Club Membership
- ❖ Supervised preparation of rate variance report and all incentives, reconciliation of taxes
- ❖ Generated third party billing, cash audits and prepared bank reconciliation

### Dec'11 - Nov'12 with Movenpick Hotel & Spa, Bengaluru as General Cashier with assisting Accounts Payable

#### Key Result Areas:

- ❖ Generated Daily Income Reports on a regular basis; managed reconciliation of accounts [Forex and Paid Outs]
- ❖ Supervised receipts and tallying of cash from all outlets; prepared Cashiers Reports
- ❖ Ensured Foreign Currency Exchange checking and rate updating in PMS and deposits & withdrawals from the bank
- ❖ Managed disbursement of petty cash and Exchange Forex with vendor; processed the Direct Bills
- ❖ Processed the Credit Bills and Cash Purchase Bills and updated Telephone in month end

## Academic Achievement

- ❖ Participated and received the certificate of Merit in Tech Quiz, and Business Quiz Competitions held in colleges

## Personal Details

**Date of Birth:** 04<sup>th</sup> November 1986

**Nationality:** Indian

**Driving License:** UAE, INDIA

**No. of Dependents:** 02

**Marital Status:** Married

**Passport No.:** V1007621, Visit visa 15,jan 2022

**Languages Known:** English, Malayalam, Tamil, Hindi & Kannada

**Address:** Near to Al Fahidi Metro station, Dubai.