

Pramod Koshy Varghese

Dubai (UAE)

Contact no: +971-589232967

Email: pramod19varghese@gmail.com



SUMMARY

- A highly motivated and successful Operations engineer with a MBA degree in Project Management, seeking a challenging career in any industry.
- 9 years of experience in Project Management experience in operations of ELV Systems such as Closed Circuit Television (CCTV) surveillance system, Access control system, Intrusion alarm system (Perimeter & Building), Satellite Master Antenna Television (SMATV) system – IF & RF, Video/Audio Entry systems, Fiber optic communication system, Road Barriers and Audio Visual (AV) systems such as Public Address (PA), Background Music System (BGM), Classroom technology solutions, Wireless Presentation solutions, Auditorium solutions, Digital Signage and Video Wall solutions, Conferencing and Presentation solutions & LED Displays.
- Excellent Product Knowledge on Public Address (PA), Background Music System (BGM), Classroom technology solutions, Wireless Presentation solutions, Auditorium solutions, Digital Signage and Video Wall solutions, LED Displays, Conferencing and Presentation solutions, CCTV & Access control, Intrusion alarm system, SMATV system, PA/BGM System, Video/Audio Entry systems, Road barrier and Gate Automation system Audio Visual Systems & Fiber optic communication systems.
- Experienced in understanding client requirements and providing apt solutions to obtain client satisfaction.
- Experienced with good motivational and strong negotiation skills
- Experienced with exceptional organization skills
- Experienced with excellent communication skills

AREA OF EXPERTISE

- FEED (Front End Engineering Design), pre-bid and detail design of telecommunication and security systems
- Design, engineering, procurement of telecommunication & Security systems for government and residential projects
- Preparation of Material Approval for Submittal (MAS) in compliance with Design Specifications.
- Preparation of Bill of quantities according to design drawings, compliance to project Specifications, system configuration block diagrams, Layout engineering for the communication systems and security system
- Development of technical bid evaluation, material and purchase requisition and vendor document review
- Project Management by managing the procurement of materials, timely delivery of materials and managing the Installation works by Sub Contractors

- Maintaining and monitoring project plans, project schedules, work hours, budgets and expenditures.
- Organizing, attending and participating in stakeholder meetings.
- Documenting and following up on important actions and decisions from meetings.
- Providing administrative support as needed.
- Ensuring projects adhere to frameworks and all documentation is maintained appropriately for each project.
- Ensuring project deadlines are met.
- Preparation of Operations manual (O&M) and handing over documents on closure of project

PRODUCTS & BRANDS WORKED WITH

- CCTV & ACCESS CONTROL – SAMSUNG
- INTRUSION ALARM SYSTEM – TEXECOM
- SMATV SYSTEM – TELEVES
- PA/BGM SYSTEM – PROEL/JBL/BOSE
- VIDEO/AUDIO ENTRY SYSTEM – KOCOM/COMMAX
- ROAD BARRIER AND GATE AUTOMATION – BFT
- AUDIO VISUAL – NEC/OPTOMA/DRAPER/CHRISTIE
- INTERACTIVE DISPLAYS – CLEVERTOUCH/SPECKTRON/BENQ/PROMETHEAN
- WIRELESS PRESENTATION SYSTEM - BARCO
- FIBRE OPTIC COMMUNICATION SYSTEM – SCHNEIDER/NORDEN
- LED CONTROLLERS – NOVOSTAR
- CONTENT MANAGEMENT HARDWARE/SOFTWARE –BRIGHTSIGN & BROADSIGN

EXPERIENCE

Project Coordinator January 2019 – July 2019
 Pixcom Technologies L.L.C
 Dubai, United Arab Emirates

Business Development Executive March 2018 – November 2018
 Aesthetix Technologies L.L.C
 Dubai, United Arab Emirates

Sales Engineer November 2010 – November 2017
 Al Hajiry Trading L.L.C
 Muscat, Sultanate of Oman

EDUCATIONAL QUALIFICATION

Master of Business Administration-Project Management 2013-2015
 Sikkim Manipal University
 Sultanate of Oman

PROJECT EXPERIENCE

- **Client:** United International Private School, UAE
Projects: Supply & Installation of Classroom Technology solutions
System Involved: Interactive Display - Clevertouch
Job Responsibility:
 - Preparation of proposal in compliance with Client requirement
 - Preparation of Material Approval for Submittal (MAS) with data sheets of Interactive display.
 - Attending Technical Review meetings.
 - Managing procurement of material, timely delivery of material and Installation of systems by subcontractors.
 - Attending Progress meetings with Client
 - Preparation of Operations manual and handing over documents

- **Client:** Royal Oman Police (ROP), Sultanate of Oman
Projects: Special Task Forces (STF) Complexes, Regional Headquarters (RHQ), Vehicle Detention Centers & Vehicle Inspection Facilities
System Involved: CCTV & PA system
Job Responsibility:
 - Design and Engineering of CCTV & PA system
 - Preparation of proposal in compliance with ROP Specifications.
 - Preparation of Material Approval for Submittal (MAS) with data sheets of CCTV and PA Systems.
 - Attending Technical Review meetings.
 - Managing procurement of material, timely delivery of material and Installation of systems by sub-contractors.
 - Attending Progress meetings with Client and Consultant
 - Preparation of Operations manual and handing over documents

- **Client:** Ministry of Education (MoE), Sultanate of Oman
Projects: Various Boys, Girls and Mixed Education schools
System Installed: PA, SMATV & Fibre Optic communication systems
Job Responsibility:
 - Preparing BOQ according to design drawings
 - Preparation of Proposal in compliance with MoE Specifications
 - Preparation of Material Approval for Submittal (MAS) with data sheets of PA, SMATV & Fibre optic communication systems
 - Attending Technical meetings with consultant
 - Managing procurement of material, timely delivery of material and Installation of systems by sub-contractors
 - Attending Progress meetings with Client and Consultant
 - Preparation of Operations manual and handing over documents.

- Client:** Muscat International Airport, Sultanate of Oman
Project: Ancillary Building for Muscat International Airport
System Installed: Road barrier & Access Controls
Job Responsibility:
 - Preparing BOQ according to design drawings
 - Proposal preparation in compliance with Oman Airport Management Company (OAMC) Specifications
 - Preparation of Material Approval for Submittal (MAS) with data sheets of Road Barrier and Access control System
 - Attending Technical meetings for integration with Building Management system (BMS)
 - Managing procurement of material, timely delivery of material and Installation of systems by sub-contractors.
 - Attending Progress meetings with Client and Consultant
 - Preparation of Operations manual and handing over documents
- Client:** Ministry of Defense, Sultanate of Oman
Project: Accommodation Buildings
Systems Installed: SMATV & Structured cabling
Job Responsibility:
 - Preparing BOQ according to design drawings
 - Proposal preparation in compliance with MOD Specifications.
 - Preparation of Material Approval for Submittal (MAS) with data sheets of SMATV and Structured cabling Systems.
 - Attending Technical meetings with client
 - Managing procurement of material, timely delivery of material and Installation of systems by sub-contractors.
 - Attending Progress meetings with Client and Consultant
 - Preparation of Operations manual and handing over documents on closure of the project

SOFTWARES

- Proficient with MS Office tools
- Proficient in AUTOCAD

PERSONAL INFORMATION

Date of Birth	: 15 th March 1989
Nationality	: Indian
Driving license	: Dubai License
Marital Status	: Married
Languages known	: English, Hindi, Malayalam and Tamil
Current Location	: Dubai (UAE)