



## MOHAMED ABD ALGANI

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### Objective

I am looking forward to working in an organization that matches my personal and applied skills and the ability to communicate with clients and manage the work team. I am also ready to gain experience in different fields and the ability to assume work responsibilities

### Experience

- **Worked as data processor in ( unilabs company) from 2021 - 2022 in united arab emirates**  
data processor
  - Prepare and organize data
  - Make full data backups
  - Update customer information first
  - Ensure the accuracy of the information and data entered
  - Ensure that there are no errors in the data entered
  - Preparing work statements such as a statement of the attendance and absence of employees and a statement showing the names of customers.
  - Print daily and periodic reports required for work.
  - Delete duplicate files.
  - Review data and information from time to time

### Education

- **Omdurman Islamic University**  
Bachelor Of SCIENCE § Technology in physics 5year 2014to2020  
79%

### Skills

- Excellent communication skills
- Able to work with a team
- Excellent in dealing with computer program
- I can handle the pressure of work
- flexible

### Languages

- Arabic
- English