

Curriculum Vitae of Saipoden Macarampat



Work Address: Al Barsha UAE Contact Number: +971543564058 saiamacara@gmail.com

OBJECTIVE

To work effectively in a company that can maximize all my potentials and to be exposed in an environment of strong willed and competent professionals where I truly belong. Seeking a company that deserves my intelligence, good communication skills, my work ethics and enthusiasm at work and strong experience in Sales Retail.

WORK EXPERIENCE

Al Faihah Hotel, Riyadh, Saudi Arabia

Position: Receptionist/Front desk Agent
2006-2008

Athletes Foot, Riyadh, Saudi Arabia

Position: Sales Assistant
2008-2009

H&M, Alshaya International Trading Company

Riyadh Gallery Mall, Saudi Arabia

Position: Sales Advisor/ Merchandiser
2009-2011

H&M Alshaya International Trading Company

Kingdom of Saudi Arabia

Position: Department Supervisor
2011-2021

H&M MH Alshaya LLC

DUBAI, UAE

Position: Department Supervisor
2021- 2022

Job Summary

Working as an individual and as a team member, fully follows operating procedures, and provides customers with complete service and an enjoyable shopping experience to maximize sales, ensuring that the department is presented to company standards, and that stock loss risks are absolutely minimize.

Responsibilities:

- ✚ Use sales information to make commercial decisions that will maximize sales & promote outstanding customer service.
- ✚ Provide associates with clear direction & ensure co-operation with back of house team.
- ✚ Ensure Associates consistently deliver the highest possible levels of customer service.
- ✚ Ensure that KPI and target are achieved by all employees.
- ✚ Maintain highest possible standards of merchandising, housekeeping & recovery.
- ✚ Communicate stock issues to Assistant /Store Manager.
- ✚ Ensure Associates are deployed to have the right person in the right place at the right time. Ensure all deliveries are correctly received & displayed immediately.
- ✚ Ensure all areas of the store are maintained & fully replenished correctly at all times. Assist with the planning of activities concerning advertising campaigns & promotions.
- ✚ Actively seek opportunities to promote sales & advise team leaders of out of stock & slow selling lines.
- ✚ Ensure that associate team is fully informed of department collection, promotions, sales activities & Top Priority Products.
- ✚ Work closely with Visual teams to enhance store appearance. Ensure Department is Audit compliant & that stock loss is minimize.

EDUCATION BACKGROUND

SECONDARY	: Capitol University, Philippines
COLLEGE	: Capitol University
COURSE	: Bachelor of Arts in Economics
Eligibility	: Career Service Professional Passer

PERSONAL PARTICULARS

Date of Birth	: Jan 15, 1980
Place of Birth	: Cagayan de Oro City
Height	: 5'7"
Sex	: Male
Weight	: 135 lbs
Civil Status	: Married
Language Spoken	: Arabic /English / Filipino
Religion	: Islam
Father	: Mundero Macarampat
Mother	: Mona Macarampat

SKILLS AND INTEREST

- ✓ Has an Excellent English/Arabic Communication Skills
- ✓ Computer Literate, skilled in **Windows, Microsoft Office Applications (Microsoft Word, Microsoft Excel)**
- ✓ Basic knowledge in cooking, and housekeeping
- ✓ Smart and Healthy person
- ✓ Goal oriented and self-motivated
- ✓ Interested in extensive training programs, career growth and challenging position

I hereby certify that the above information is true and correct

Saipoden Macarampat