



MANSI JOSHI

B.Sc. Chemistry

OBJECTIVE

To pursue a challenging career where my knowledge and skill are utilized in a best possible way, which provide me with an opportunity for growth in my professional career and also contribute to the growth of the organization.

EDUCATION

Qualification	Board / University	Year of Passing	% / CGPA
B.Sc. Chemistry	GSFC UNIVERSITY	2019	5.2
HSC	GSEB	2016	68
SSC	GSEB	2014	75

EXPERIENCE

- **Administrative Assistant**
IIFL Finance – Feb 2021-Nov2021
(Vadodara, Gujarat)
- **Accountant**
Saraswati Vidyalaya – July 2020- December 2020
(Vadodara, Gujarat)

INTERNSHIP

L&T Ranoli, Vadodara, Gujarat. (December 2017 – January 2018)

SKILL OUTLINE'S

- Quick learner and Ready to accept challenges.
- Confident with Positive attitude & with leadership qualities.
- Good team member with ability to lead by example.
- Ability to set goals and priorities.

DECLARATION

I hereby declare that the above written particulars are true to the best of my knowledge.

Your Sincerely
MANSI. M. JOSHI

ABOUT ME

Date of Birth: 30th November, 1999.

Age: 22

Birth Place: Vadodara, Gujarat.

Citizenship: Indian

Civil Status: Single

CONTACT

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✉ mansijoshi928@gmail.com

LANGUAGE

- English
- Hindi
- Gujarati

SOFT SKILL

- Teamwork
- Leadership
- Adaptability

SOFTWARE'S

- MS Office