



Sulfiker Abdul Rasheed

Architectural Draughtsman

OBJECTIVE

Seeking to build an environment where my professional knowledge, experience and skills can be enriched and utilized to its extreme as an **Architectural Draughtsman**. I am looking forward for more opportunities to contribute my professional / technical skills and develop my aptitude to further enhance the organization's objectives.

Work Experience

Civil Engineer

Nov 2021 – July 2022 - Excel Interiors & Contracting LLC

(Authority rules and regulation basic knowledge (DM, DCD, Trakhees, Nakheel)

Architectural Draughtsman

July 2015 – Oct 2021 Glnco Contracting Company

Site Supervisor

2012 - 2015 Saro Builders – India

Projects

- Project: Construction of American University of Sharjah Enterprises Head Quarters at SRTIP, Sharjah
Consultant: Khatib & Alami
Project Value: 252,000,000.00
- Project: 3B+G+15 Commercial Building at Silicon Oasis, Dubai
Consultant: Abdulrahim Ach. Consultant
Project Value: 230,000,000.00
- Project: 1B+G+4P+26+R Residential & Commercial Building at Tecom, Dubai
Consultant: Al Ajmi Engineering Consultants
Project Value: 145,000,000.00
- Project: Construction of B+G+2P+15 Commercial & Residential Building at Sawta, Dubai
Consultant: Emsquare Engineering Consultants
Project Value: 113,000,000.00
- Project: Construction of G+M Automobile Workshop – Gargash Enterprises at Al Quoze, Dubai
Consultant: Arkiplan Consulting
Project Value: 50.500.000.00

PERSONAL INFO

Email: sulfi.pnvr@gmail.com

Phone: +971 52 584 33 70

SOFTWARES

AutoCAD

Revit Architecture

MS Office

Professional Qualifications

Diploma in Civil Engineering

Draughtsman Civil

Areas of Expertise

As-Built Drawing Submission

Site co-ordination

Quantity take-off

Project handing over documentation

Consultant co-ordination

Language

English

Hindi

Malayalam

Tamil

Certification

ISO Audit Certification

Skills

Documentation

Basic Programming

Co-ordination and supervision

Team Work

Hard Working

Integrity

RESPONSIBILITIES:

- Preparing General Arrangement Drawings
- Preparing Architectural Shop Drawings (Block Work, Tile Layout, False Ceiling Layout etc.)
- Review documents (Tender Drawings, Specification etc.), understand, analyze and accurately prepare Architectural Shop Drawings.
- Prepare and submit Request for Information (RFI) for approval to Consultant.
- Coordinate with Consultant and incorporating comments in all drawings accordingly.
- Interact with project team regarding shop drawings requirement & related site issues.
- Prepare As-Built Drawings.
- Targeting the approval of all submitted drawings from consultant & keep update tracking sheet.
- Co-ordinates with MEP teams.
- Review dates, revision number, logos, names and scale etc. as per company's operating procedure.

DECLARATION:

I hereby declare that the information furnished above is true to the best of my knowledge.

Sulfiker Abdul Rasheed