



BOLAJI OYETUNDE "BRYAN"

📍 SHARJAH

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PROFESSIONAL SUMMARY

I'm an enthusiastic sales and customer service representative always ready to contribute to team success through hard work, attention to detail and excellent organizational skills.

SKILLS

- Sales inventory operation planning (SIOP)
- Telesales
- Microsoft Outlook, Word and Excel
- CRM and ERP system knowledge
- Vendor management

WORK HISTORY

SALES EXECUTIVE | DIGITAL BUSINESS SOLUTIONS 01/2021 to CURRENT
Eurostar group | Etisalat Channel partner | Business Bay, Vision tower, DUBAI

- Offered friendly and efficient service to all customers, handled challenging situations with ease.
- Proved successful working within tight deadlines and fast-paced atmosphere.
- Resolved problems, improved operations and provided exceptional service.

RELATIONSHIP OFFICER / SALES EXECUTIVE

06/2014 to 11/2020

Unity Bank Plc

- Liaised with clients by phone, email and text messaging to meet client needs and define expectations.
- Retained and grew portfolio of relationships by performing proactive, mobile and value-adding partnership role.
- Managed sales promotions and marketing strategies

CASH TELLER

02/2012 to 05/2014

Unity Bank plc

- Rapidly and efficiently prepared customer and ATM cash and change orders.
- Coordinated daily cash reconciliation in high-volume location.
- Completed special procedures for customers such as ordering new checks, stopping payments or investigating identity theft.

SALES BRAND AMBASSADOR

03/2010 to 01/2012

JKC collections

- Organized and stocked merchandise to keep necessary levels for sales demand.
- Rang up customers by processing cash and credit payments to complete required sales transactions with an efficient turn-around time.
- Communicated product value, quality and style to educate and entice potential customers.

EDUCATION

Diploma | Project Management
Chartered Institute Of Project Management, Ghana

Bachelor of Science | Accounting
Ambrose Alli University

CERTIFICATIONS

- Oracle Certified Associate, Database administrator - Oracle 10g