



KAMRAN WASI

SENIOR EXECUTIVE

PERSONAL PROFILE

To be associated with a highly reputed organization like yours where i can utilize my potential and skills, Thereby benefiting the organization in whatever possible way i can as well as my self

WORK EXPERIENCE

Telefolks 07-2020 to Present Senior Executive
WORKING AS A CHAT SUPPORT DEPARTMENT.

LINURO (PVT) LTD

Period: June-2016 to April-2020 (Accounts Manager)
FINANCIAL REPORTING

Software used Quick Book

Book keeping/Inventory management

Prepare financial reporting for audit

MAINTAIN ACCOUNT RECEIVABLE AND PAYABLE

NASRA PUBLIC SCHOOL

Period: Sep-2019 to Jan-2020 (Sports teacher)

TRAINING FOR EXERCISES

TRAIN KIDS FOR CRICKET & OTHER ACTIVITIES

HAJI INDUSTRIES

Period: Sep-2015 to May-2016 (Accountant)

Book keeping/Inventory management

MAINTAIN ACCOUNT RECEIVABLE AND PAYABLE

HALLIBURTON

Period: April-2007 to June-2015 (Field Engineer)

Sensor Fixation & Calibration.

Communicate with client

Trouble shooting.

Making report for every 24 Hrs.

HGOVERNMENT JOB (SESSI)

Period: Jun-2004 to Mar-2007 (Junior Clerk-Grade 5)


Monthly Salary

Put up Utility bills & Reimbursement cases


EDUCATIONAL HISTORY

2019	Student in ICMA (In Progress)
2008	Diploma (Electrical Engineering)
2018	Bachelor in commerce
2005	Inter (Commerce)
2002	SSC (Science)

CONTACT ME AT

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SKILLS SUMMARY

Hands on Quick Book
accounts software.
Book Keeping.
Inventory Management.

Financial Reports for
yearly audit.g
Good Knowledge on
multitask works.
Maintain Account
receivable and Payable.

AWARDS RECEIVED

)Received a Award from
halliburton When i
completed 5 years with
Halliburton.

Software Skills:

Proficient in using Microsoft
office, Excel & Power Point.

COURSES

Excel
MS office

HOBBIES

Cricket
History Book Reading

MARTIAL STATUS

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