



Name : Mohammed Kherallh Saleh AbdulNabi

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Email: Mohammedkherallh@gamil.com

Nationality: Egyptian

Date of birth: 21- August-1996

CAREER OBJECTIVE:

I am looking for a job in the field of social relations where I can benefit from it and develop my skills.

I would like to work in this job, because it allows me to have higher experience, and helps me to challenge myself, use my personal skills, receive customer requests and complaints, and provide all banking and banking services directed to me. By applying myself, what I have of skills, experience and information, in this field, I get a customer service job at Abu Dhabi Islamic Bank. I have a good understanding and awareness of all situations with awareness, accuracy and focus, and I have the ability to overcome critical situations and face them.

Education:

- Bachelor degree in Social Work, Faculty of Social Work, Fayoum University

Overall Ratio: 0.08 77 (Good)

Graduation year: 2018

Languages:

- Arabic: mother tongue
- English: Good

work experience:

- current work Company : Gulf pastry

Duration: 2019 – so date

Responsibilities: Customer service , responsible for receiving complaints from clients.

- Previous Experience

Company: Kentucky Fried

Chicken Duration: 2016-2018

Responsibilities: Customer service

Courses:

- Human development course from Cairo University.
- He holds a computer course from Fayoum University

Skills :

- Administrative skills: planning, presentation, problem solving, negotiation.
- Interpersonal skills: communication, multitasking, mind mapping and creativity.
- The skill of data entry, answering calls and preparing bills.
- Scheduling and fixing appointments.
- Skills to work on Microsoft programs
- Operational skills with office equipment (printers, computers).

• Working on software.

• Receive customers and clients, manage schedules.

Volunteer work:

- Member of the Fayoum University Student Syndicate
- Member of the Resala Association from 2016 to 2018