

DEEPTI JASANI



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OBJECTIVE:

Looking for a position where my skills and intellect could be put to test and provide optimum results through learning, developing, implementing and with my experience to be an asset for the company.

PROFESSIONAL EXPERIENCE:

CENTRE HEAD - RICHFEEL Trichology Centre Hair and Scalp Clinic (12 June 2012 to 30 January 2015) in India

Roles & Responsibilities:

- Training /Counselling product Executive on TST, PBT and various treatment available
- Client Relationship, Follow-up and monitoring the progress
- Educating Client on various treatments and products available.
- Driving and motivating team to achieve the desired target
- Stock Monitoring /Ordering .Delivery planning.
- Maintaining Work Schedule & sending daily updates to various stake holders .

SALES ASSOCIATES - GEEKAY COMPANY (SEPT-2009 to NOV-2010) in Dubai

Roles & Responsibilities:

Store operations ,achieving targets in the prescribed time frame, scheduling deliveries of the purchased items, up-selling ,solving customer grievances and ensuring customer satisfaction

SALES EXECUTIVE - RIVOLI GROUP (Feb-2006 to May-2009) in Dubai

Roles & Responsibilities:

- Consistently exceeded monthly targets
- Provided excellent customer service by interfacing with customer on a personal level
- Welcome and greet customers as they enter the showroom & handling customer complaints
- Maintain a clean and organized workspace so the customers can easily locate a product

- Communicated effectively and clearly with team members and management to maintain a positive work environment and represent the company well
- Networking with regular prospective customers for incremental business.
- Ensuring high standards of visual merchandising, store presentation and upkeep.
- Managing stocks ensuring Zero pilferage
- Market trends, competitors, and customer patterns.
- Cash and DSR management

BUSSINESS CENTER SECERETARY -THE ORCHID HOTEL (NOV-2004 TO JAN- 2006) INDIA

Roles & Responsibilities:

- Maintaining daily tracker (Banquet Hall /meeting rooms)
- Taking booking on calls/ E - mail
- Customer Service
- Ensuring adequate hospitality services
- General Correspondence

EDUCATION:

- Diploma in Hair Designing –VLCC institute
- Diploma in Makeup – VLCC institute
- Higher Secondary - Mumbai University – 2003
- Secondary School Examination – Mumbai Board - 2001

SKILLS ,STRENGTHS & ACHIEVEMENTS:

- More than 8 years+ of successful work experience in customer service and Sales .
- Team management ,Customer Service, Merchandising .
- Innovative and creative skills .
- Excellent communications skills and ability to understand and implement.
- Ability to handle pressure provide best results.
- Ability to identify customer needs and pitch accordingly.
- Secured numerous company achievement, awards, and training during the course.
- Adequate Knowledge about Microsoft Office System.
- Ability to train, motivates, and supervises team employees.

PERSONAL INFORMATION

DATE OF BIRTH : 30th January 1982

MARITAL STATUS: Single

NATIONALITY : Indian

PASSPORT NO : M 2734294

LANGUAGE : English, Hindi, and Marathi

I hereby declare that the above-mentioned details are true to the very best of my knowledge.