

RESUME

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CAREER OBJECTIVE

Looking for challenging career, where there is scope for demonstration and to work in a profession Institution where I can utilize my capabilities. I will endeavor to be always ready for challenges, at the same time remain steady to accomplish my objectives using my skills and knowledge.

EDUCATIONAL QUALIFICATION

- **MBA** specialized in Human Resource and diploma in Finance from SDM PG Centre, Mangaluru, India
- **BBA** from SDM college of business management, Mangaluru, India
- Higher Secondary Education in commerce from Kerala State Board, India
- Secondary Education from C.B.S.E Board Delhi, India

PROFESSIONAL EXPERIENCE

- **KADEEJA TRADERS - PART-TIMER** **2017-2021**
 - ✓ Logistics Coordinator
- **CITY GOLD FASHION JEWELLERY - INTERNSHIP** **2021**
 - ✓ Maintained Customer Satisfaction.
 - ✓ Over exceeded the targets by 20%.
 - ✓ Created and coordinated the communication and promotion policy of the brand.
 - ✓ Created monthly target.

SKILLS

- Microsoft Office
- Business development

INDIVIDUAL SKILL SETS

- Good communication skills
- Leadership skills of teams and Individual
- Advanced Selling, Negotiation and persuasion skills
- Ability to work through others
- Analytical, team organization & planning skills
- Passion for Growth
- Strategic Orientation
- Holding people accountable
- Customer service

- Empathy & Integrity
- Developing self and others
- Team commitment

AREAS OF EXPERTISE

- Logistics management
- Supply chain management
- Human Resource Management
- Payroll Management
- Performance Management
- Stress Management
- Training & Development
- Employee Grievances
- Succession Planning
- Administrative Management
- Workmen's Compensation Management
- Tourism
- Employee Relation Management
- Banking system
- Financial Management
- International Business

PROJECTS

- A study on Marketing Strategies with its effect on Consumer Behaviour at Kadeeja Traders, Kasaragod, India
- A study on Employee Satisfaction adopted by A.K veneers, Baikampady, India

ACHIEVEMENTS

- Completed short term courses on Supply Chain Management, Accounting, Tourism
- Participated in inter college fest and intra college fest
- Awarded by college for winning several games like Tug of War, Volleyball, Cricket, Football, Badminton etc.

PERSONAL PROFILE

Nationality	: Indian
Date of birth	: 07/01/1998
Gender	: Male
Marital Status	: Single
Languages Known	: English, Hindi, Malayalam, Kannada, Arabic (R/W), Tamil
Passport No	: P1007227
Visa Status	: Visit Visa