MUTHANA HAZAR ABDULJAWAD

OBJECTIVE

Seeking a challenging position as well as associating with a reputed organization where I can fully utilize my skills, expertise and experience from the growth and prosperity of the organization to the optimum level as well as facilitate career and professional growth

Educational

❖**Computer Technologies Engineering,**
Network communication, 2021

- AL-QALAM UNIVERSITY COLLEGE,
- Kirkuk, Iraq.

PERSONAL. INFO

Iraqi

March 13, 1991

WORK EXPERIENCE

❖**Current job: Freelance, 2020 - Now**

❖**Deputy Director, 2017 - 2020**
- Al-Nahrain General Trading Company, Baghdad, Iraq.

❖**Deputy Director, 2015 - 2017**
- Al-Osoul General Trading Company, Baghdad, Iraq.

❖**Accounts Department employee, 2014 - 2015**
- Ulrich Company for the production of medical devices, Ulm, Germany

❖**Quality Management Officer / ISO, 2011- 2014**
- IT Department. & Marketing
- Al-Shahbaa gold wholesale and formation, Kirkuk, Iraq.

Technical SKILLS

- MS Office
- Windows, emails
- Internet research
- Quality Management Systems / ISO 9001
- occupational safety and health system
- environmental management system

BUSINESS SKILLS

- IT & Marketing
- Human resources
- Finance & Management
- Accounting

PERSONAL SKILLS

- Team Work
- Time Management
- Leadership
- Analytical
- Adaptability

LANGUAGES

- Arabic
- English
- Turkey
- Germany

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