

CURRICULUM VITAE

KIKOYO EDWARD

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PERSONAL INFORMATION:

Sex : Male
Nationality : Ugandan
Birth Date : 24th may , 1991
Civil Status : Single
Visa Status : **Cancelled Visa**
Language Spoken : English and Uganda

PERSONAL PROFILE:

I am a dynamic ,motivated and hardworking person, with close attention to details. I am a team player with high ability to learn both on my own and from others. An sociable and self disciplined with consideration of others and respect authority. Due to my flexibility and willingness to maintain excellences, am able to work long hours under minimum supervision and yet stay focused And accomplish all the tasks well.

OBJECTIVES:

To make a career that exposes me to new challenges of the global worlds innovation and creativity required to address , issues at hand and to cooperate with others, contributing significantly to the development and achievement of the desired organization goals.

EDUCATIONAL BACKGROUND:

Year	Institution /School	Qualification Awarded
2012-2014	Kyambogo University	Diploma in Business Administration
2010-2011	Makin dye Sec- School	Advanced Certificate of Education
2006-2009	St Catherine Sec School	Ugnadan Certificate of Education
1998-2005	New hope Primary School	Primary Leaving Examination.

Computer Experiences

MS- Word
MS-Excel
Internet and Email

LANGUAGE KNOWN:

<u>Languages</u>	<u>Speaking</u>	<u>Reading</u>	<u>Writing</u>
English	Very good	Very good	Excellent
Luganda	Excellent	Excellent	Good
Swahil	Good	Good	Good

HOBBIES:

- Reading Business literature, newspapers, Magazines ,novels
- Internet surfing
- Sports(Football, Athletics, Boxing)
- Listening to cool Music's
- Watching football and educative movies.

PROFESSIONAL EXPERIENCE:

From : March, 2014 – To 2016
Company : KFC Americana Company
Title : Waiter.

Responsibilities:

- Extending services to our customers by providing with hot and fresh food in their respective seats.
- Giving warm welcome to our customers to make sure that they fell comfortable in our restaurants.
- Distributing meals menu to our customers to make them specials.

From : May 2016 to To date
Company : KFC Americana Company
Title : Cashier

Responsibilities:

- Selling the companies products through presenting to the customers
- Taking orders from our customers for daily basics.
- Introducing new products and meals with their varieties to our customers.
- Collection of cash from all customers served with the meals.
- Represent the company with its products through presenting them to our gusts.
- Ensuring suggestive sailing to our customer.

From : Feb 2012 to April 2013
Company : M- Products Company –Makindye- Uganda
Title : Sales Representative.

Responsibilities:

- Represent the company and its products in all institutions And individuals who would wish to start a relationship with the companies.
- Collection of cash from the customers served with the goods
- Looking for the new markets for the company goods
- Ensuring that goods taken to the customers were of high quality.

MEMBER SHIP OF ASSOCIATION:

Kyambogo University old students Associations (KYUSA)
Makindye Secondary Old students Association (MASOSA)
St Catherine Secondary Old students association (SCOSA)

References:

Mr : Waleed Wahab
Restaurant Manager
Kuwait Food Company
Airport Terminal-2
Tel : +971526520055

Mr : Ashraf
Area Manager
Kuwait Food Company
Dubai Chain
Tel : +971 562403633

I hereby certify that the above information given are true and correct to the best of my knowledge and belief.

KIKOYO EDWARD

Applicant