



**Abdsamad Amir Hassan**

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**(Father visa)**

### Objective

Aspiring for a job where in my qualifications and acquired skills are put to the best use, to bring independence and providing me with an opportunity to grow professionally to my full potential. Seeking a challenging position to utilize my professional skills and contribute to the company's growth as well as for self development.

### Certification

- Cisco certified network associate (2019)
- Computer Technician course A plus (2018)
- Network Fundamentals N plus {2019}
- Microsoft office skills (2018}

### Skills

- The ability to coordinate all personnel and workers' files.
- Conduction of important meetings in the interest of work.
- Enjoy the creative skills and the ability to solve problems.
- Leadership skills, positive behavior.
- Supervision of staff and allocating them to the appropriate tasks
- Analytical and research skills.
- Establishment of timetables for the work to be done.
- Flexibility and the ability to manage priorities.
- Planning and organization.
- The ability to personally work as a team and can undertake work pressures.
- Work effectively within a team.

### Education

### KEY COMPETENCIES AND SKILLS

- Ability to use positive body language, acting skills.
- Time management skills.
- Goal oriented focus.
- Excellent oral and written communication skills both in English & Arabic.
- Excellent PC skills, including Microsoft Excel, Word and PowerPoint.
- Excellent customer service skills.
- Experience to work with people in different level
- Able to work under pressure and shifts.

### CUSTOMER SERVICE SKILLS

- Always looking at different ways to improve the service given to customers.
- Ability to manage upset customers.
- Handle customer complaints, and provide information about organization.
- Enthusiastic, and willing to assume additional responsibilities.
- Able to create a positively memorable service experience.

### Languages

- ☐ Arabic : Excellent
- ☐ English : good

### Personal Details

- ☐ Nationality : Somalia
- ☐ Date of birth : 01 / 08 / 1998
- ☐ Marital status : Singel